

December 12–18, 2009

(Saturday Classes: December 12, 2009)

Final examinations will not be given in advance of scheduled times.

Fall 2009 Final Exam Period

Saturday	Monday	Tuesday	Wednesday	Thursday	Friday
December 12	December 14	December 15	December 16	December 17	December 18

A final examination is required of all students in all classes. Courses that are less than regular semester length will have their final on the last day/night the class is scheduled. Students taking classes via TV, online, or courses taught off-campus or in Mission's field or gym, should see their instructor or course syllabus to determine final exam times. Classes only meet **once** during the final exam period, to administer the test. The final exam is the last class meeting of the session or semester.

All finals will be two (2) hours in length. The following are guidelines which will determine your final exam schedule:

- **Classes that meet only one day** each week:
 - ▶ If your class meets only one day each week and starts before 6:30 pm, the final exam will be held for 2 hours in the same room, starting at the regular class time.
 - ▶ If your class meets only one day each week and starts at 6:30 pm or later, the final exam will be held in the same room, from 7:30 pm to 9:30 pm.

- **Classes that meet two or more times** each week, the class will be held for 2 hours starting at the regular class starting time on one of its regular meeting days as identified from the following table:

- ▶ The final exam will be on the **first** class meeting of final exams week at its usual time if the class starts in the ranges of:

- 7:45 am – 9:15 am
- 10:55 am – 12:25 pm
- 2:05 pm – 3:35 pm
- 5:15 pm – 6:45 pm

- ▶ The final exam will be on the **second** class meeting of final exams week at its usual time if the class starts in the ranges of:

- 9:20 am – 10:50 am
- 12:30 pm – 2:00 pm
- 3:40 pm – 5:10 pm
- 6:45 pm – 7:00 pm

How to Determine Your Final Schedule

- Have your class schedule on hand.
- Identify what time range your class starts in.
- Determine your final exam date and time as per guidelines above.
- **Final Examination Conflicts:** In case of room or hour conflicts, please notify the instructor and the instructor will notify the appropriate Division Chairperson for resolution.

Examples:

Some examples to consider

POLIT*001 section 81895 meets Monday and Wednesday from 9:20 am to 10:45 am. Your Final Exam would be held on the second class meeting during finals week, which would be Wednesday, Dec. 16, 2009, from 9:20 am to 11:20 am in room N3-401.

COMM*001 section 81346 meets Thursday evenings from 7:00 pm to 10:10 pm. Your Final Exam would be held on Thursday, Dec. 17, 2009, from 7:30 pm to 9:30 pm in room N3-301.