

Community & Continuing Education Classes

Mission College Community Education

provides a wide range of lifelong learning and enrichment opportunities for our community by offering classes and programs that are:

- designed with you in mind
- conveniently scheduled
- low cost with easy enrollment
- taught by talented professionals in their respective fields

Regardless of your age or educational goal, there's a class that can keep you current with today's trends and technologies, help you get ahead in life and career, or is just plain fun!

We are Community Education... at your fingertips!



So pick a class and join us.

Personal Enrichment Classes

Foreclosure Buyers Making Deals Now!

The downturn in the housing market has created a unique opportunity for first-time investors in the Bay Area! Now is the time to get aboard and learn what is important to know about discount buying before others get the message. Here you will get to know which documents, contracts, and laws affect equity in your chosen property and how to uncover the risks and rewards before buying. Make your move now!

Short Sale and Real Estate Auction

Who wins in a short sale or real estate auction? You do! Short sales and real estate auctions can make a substantial improvement in your future. Short sales can result in very unhappy lenders but very pleased buyers and real estate auctions offer great opportunities if you understand how to be the winner. This information can help you grow financially while others wait for the best time to get involved.

A Step-by-Step Guide to Making Money on eBay

Anyone can sell on eBay. But if you want to increase your business and earn serious money by selling on eBay, this class is for you! You will get great ideas for increasing your online visibility and the process of setting up your very own eBay Store. This class details the keys for success while using the eBay platform as your business. Enroll today and gain a new appreciation of what you can accomplish through eBay!

Become a Notary Public

Want to enjoy a flexible work schedule or earn extra income on the side? This 6-hour course will help you become a notary public and prepare you for the state exam that is administered at the end of class.

Totally Beads

Learn to make exquisite jewelry at a fraction of the cost! You will start with the basics, learn the advanced techniques, and walk away with some beautiful completed projects

Wine Excursions

Join us for a 1-day tour to soak up the beautiful sceneries of the Santa Cruz Mountain wineries while you experience the various tastes and sensations of their wines. During the tastings, you'll learn the environmental effects on grapes, proper tasting techniques, the basic chronology of the grape from the vine to the bottle, and more. This class is perfect for wine lovers of all levels looking for a fun, interactive and educational tour of onsite wine tasting!

The Muslim World: Past, Present and Future

Interested in learning the history and basic tenets of the fastest growing religion in America? We'll present the basics and then focus on Islam as it relates to our contemporary world. By class end, you'll have a thorough understanding of this influential religion and be able to discuss its impact on global politics. An optional Mosque visit is offered.

Furniture Design and Construction

This workshop will help students develop basic technical skills with emphasis on individual design. Each student is responsible for their own wood.

Financial Strategies for Retirement

Come learn how to create a reasonable and viable financial plan for your own retirement! This friendly seminar has been designed to provide current, noncommercial and relevant information without the unnecessary financial jargon. Whether you're in the early planning stages, close to retirement or just looking for money management knowledge, the information you'll receive will pay dividends for the rest of your life!

Winter/Spring 2009 List of Class Offerings, call 408.855.5105 today for additional information, fees, and to register for any of these courses plus many more!

Community & Continuing Education Classes

Healthcare Training Programs

According to the Bureau of Labor Statistics, the health care industry is experiencing accelerated growth and workers with health care knowledge and skills are in high demand. Community Education is offering a few introductory training classes and programs that can help you get started or enhance your career in health care. **Imagine...** a career in the exciting and booming health care industry!

Pharmacy Technician Training Program

The Mission College Pharmacy Technician Training Program has been a leader in pharmacy training for over a decade and can train you to be a pharmacy technician in less than 8 months. We're committed to student success and the development of competent, motivated pharmacy technicians who will become valued assets to the Bay Area pharmacy community.

Our dynamic program starts with 300+ hours of lab, lecture, and group activities and ends with a clinical internship at an assigned pharmacy where students will sharpen their skills alongside trained pharmacy personnel. A dedicated faculty of pharmacists, certified pharmacy technicians, and pharmacy supervisors from various practice settings engage students in a new state-of-the-art lab that is complete with computer stations, a compounding lab, and a full simulation pharmacy. We even offer job placement assistance and career and pharmacy school advising during and after the program.

Ask around or come take a tour, and you'll learn that our program provides the most contemporary, realistic and comprehensive training and career support available in the area! Join us...and invest a few hours a day to start your new pharmacy career. For more information, call **408.855.5131**.

Pharmacy Technician Certification Board (PTCB) Exam Prep

Enhance your pharmacy career by preparing to pass the PTCB National Exam. Spend 2 weeks with an experienced instructor and your fellow pharmacy technicians to review and reinforce your knowledge of Pharmacology, Pharmacy Law, Pharmacy Math, etc. We will also discuss the test format, test taking tips, and what to expect so that you will walk into the exam with confidence and prepared for success!

Intravenous Therapy & Blood Withdrawal Certification

The South Bay Regional Health Occupations Resource Center (RHORC) at Mission College continually enhances workforce development in the health care industry through education and training. This 36 hours course prepares the Licensed Vocational Nurse in IV Therapy and Blood Withdrawal. The course content includes 27 hours of theory and 9 hours of clinical experience. Students will have the opportunity to practice techniques in the Health Occupations Skills Lab. Mission College IV Therapy and Blood Withdrawal 36-hours course approved by the California Board of Vocational Nursing and Psychiatric Technicians. For more information, call **408.855.5216**.

Nclex-Rn Preparatory Review Course

The South Bay Regional Health Occupations Resource Center (RHORC) at Mission College continually enhances workforce development in the health care industry through education and training. This 40 hours course prepares the Registered Nurse to pass the National Council Licensure Examination-Registered Nurse (NCLEX-RN) exam.

The course content includes:

- Discussion and practice of successful test taking techniques.
- NCLEX-RN information and skills for effective reviewing.
- Access to over 100 books & CD's
- Assessment test to guide your study and provide familiarity with the NCLEX-RN exam.
- Minor content review through in class review of NCLEX-RN questions.

You will walk into the exam with confidence and prepared for success!

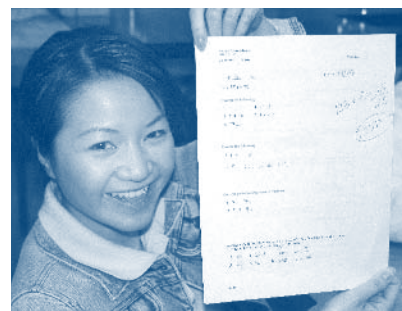
For more information, call **408.855.5216**.

Online Classes

Convenient, instructor facilitated, on-line courses for career development and personal enrichment. For more information, a complete listing and to register visit:

<http://www.ed2go.com/mccomed/>

- Debt Elimination Techniques That Work
- Start and Operate Your Own Home-Based Business
- Understanding Adolescents
- Designing Effective Websites
- Secrets of the Caterer
- Accounting Career Certificate Program
- 101 Tips and Tricks for the iMac and Macintosh
- Start Your Own Consulting Practice
- Introduction to the Game Industry
- 12 Steps to a Successful Job Search
- Introduction to QuickBooks 2007
- Administrative Assistant Applications & Fundamentals
- Certificate in Perinatal Issues



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For a complete listing of Community Education classes and section numbers, visit us online at:

<http://communityed.missioncollege.org>

Online Registration now available at: <https://webreg.wvm.edu>

Community & Continuing Education Classes

Noncredit State-Funded Courses

Community Education offers a number of noncredit courses for our community. These courses are eligible for support from the state and are free to CA residents. Some courses may require a minimal materials fee. Minimum enrollment must be achieved in order to maximize instructional costs. Therefore, courses with fewer than 15 persons enrolled (and in attendance at the first class meeting) may be cancelled. We currently offer courses in two noncredit programs—*Older Adults* and *Childbirth*.

Older Adult Program

These courses are **free** for seniors and offered at numerous senior centers, community centers, residential care homes, and convalescent hospitals year-round. While these courses are offered primarily for senior citizens at locations and times convenient to them, they are open to all persons.

The purpose of the program is to enable the older adult to have a better understanding of self-management. In addition, seniors are able to increase their awareness of consumer resources, improve their mobility through fitness classes, and to enrich their learning potential by participating in individual development classes.

Classes are provided under four general categories:

Art for Seniors - Art classes ranging from fine arts such as painting and history of art to classes in arts, crafts and art appreciation.

Individualized PE - Adaptive exercise are conducted for general body conditioning with a focus on the capabilities of aging.

Music - Classes are available in music, music history and appreciation, and music therapy.

Senior Preparedness - Classes are offered in areas such as current events and consumer resources.

Contact the Cypress Senior Center for the Class Schedule:

Cypress Senior Center
403 S. Cypress Avenue
San Jose, CA 95112
408.277.4199

Become a Community Education Instructor.

Community Education courses are designed to meet the needs and interests of the people in the communities we serve. We are looking for teachers with subject matter expertise, enthusiasm and good communication skills. If you are interested in presenting a class not already included in our schedule, or would like to learn more about teaching opportunities, please call the Community Education office at: **408.855.5105**

Childbirth Program

We offer three **free** parenting classes for our community:

Preparation for Childbirth

This class is designed for expectant parents to learn about pregnancy, breathing and relaxation techniques, admitting policies, and delivery procedures. A Virtual Tour of the Maternity Department at Kaiser Permanente in Santa Clara can be seen at: www.kaisersantaclara.org or by logging on to your OB Providers homepage.

Preparation for Childbirth Classes:

Monday.....7pm–9:30pm, or 7pm–9pm
Wednesdays.....7pm–9:30pm, or 7pm–9pm
Saturdays.....9am–6pm
Sundays.....9am–6pm

Infant Care

A 6 hr. class designed to introduce new parents and child care providers (babysitters, grand-parents, etc.) to current child care issues and practices. This class includes information on bathing, feeding and safety issues for infants daily care.

Infant Care Classes:

Thursday.....6:30pm–9:30pm,
Saturdays.....9am–4pm
Sundays.....9am–4pm

Now in two locations:

Santa Clara Kaiser Permanente
710 Lawrence Express Way
Santa Clara, CA 95051

Mission College
3000 Mission College,
Santa Clara, CA 95054

Classes are filled quickly, so register in advance. For preparing for child birth and infant care current class schedules, contact us at: **408.855.5106**, or visit our website

Court Mandated Programs as well as Voluntary Enrollment

Drug Diversion, Anger Management and Health Education

The Community Education Office at Mission College serves more than 5,000 students annually, including those who seek classes in drug, alcohol, and wellness education.

For the past 15 years, Community Education has worked with the Santa Clara County Courts and Probation Departments to provide quality classes such as Minors in Possession, Marijuana and other substance use and abuse, and Anger Management. All classes are held on the Mission College campus and are conducted by Licensed Psychotherapists and Marriage and Family Therapists with pri-vate practices in couples and drug counseling, working with minors and adults. For more information call **408.855.5105**

Affiliated Partnerships

DriversEd.com

Our online course fulfills the California DMV requirements for your Drivers Education. Take the course 24/7 online.

Start Now — Pay Later

Log onto www.DriversEd.com

Study at home on your computer and get a DMV Drivers Ed Certificate of Completion necessary to obtain a Learner's Permit and Driver's License.

We also offer free DMV practice tests designed to prepare you for the DMV written test. (Now available for you PDA!)

Get 10% OFF tuition with Mission College discount code

24x7 course access Interactive Flash Videos Chat Support

You can also register in person at: 465 Fairchild Drive, Suite 108, Mountain View, CA 94043 or call to register: 650.965.2152

Two Wheel Safety Training (TWST)

TWST is a motorcycle riding school, contracted by the California Motorcyclist Safety Program (CMSP), teaching authorized courses provided by the Motorcycle Safety Foundation

to provide basic rider and experienced rider motorcycle instruction. 510.784.TWST (8978)

Basic Rider Courses now at Mission College. Students can learn about the course and curriculum materials by visiting the website at: www.2wheelsafety.com