



Governance & Planning Council

February 17, 2009

Approved Summary

Mission College's first priorities are student learning and success.

The College serves the ever changing educational and economic development needs of Santa Clara, Silicon Valley, and the larger community, and seeks to develop community leaders who can participate responsibly in a democratic society and become global stewards in a dynamic world economy.

To accomplish its mission, the College:

- * Provides transfer, degree, and certificate programs in lower division arts and sciences; community, career, and vocational education; and educational opportunities in basic skills and English as a Second Language;

- * Systematically assesses, evaluates, and improves student learning, educational programs, and student support services;

- * Maintains an organizational culture that engages in continuous learning and uses the results of systematic assessment and evaluation to inform decision making, allocate resources, and improve institutional policies and procedures;

- * Provides comprehensive academic and technological resources;

- * Provides a variety of culturally enriching experiences that embrace the diversity of the College.

Name	P	A	Name
Ambriz-Galaviz, Norma	X		VP of Instruction
Coleman, Yolanda	X		Academic Senate, Faculty
Cormier, Jeff	X		Academic Senate, Faculty
Grogan, Rita	X		Classified Senate
Inoue, Betty	X		Classified Senate
Jahan, Mina	X		Instructional Technology
Johnson, Keith	X		Academic Senate, Div Chairs
Johnson, Penny	X		VP Student Services
Karas, Tim	X		Administration
Kashima, Stephanie	X		Academic Senate President
Lino, Paulette		X	Classified Senate
Loi, My		X	Classified Senate President
Miller, Bob	X		Academic Senate, SS Non-inst. fac
Negash, Worku	X		VP Admin Svcs
Oliver, Gerry		X	Classified Senate
Robles, Harriett	X		President
Wood, Alex		X	ASB

GUESTS:

Robbie Berlani	ACE
Nguyen, Danny	Director of Community Ed
Student	

GENERAL BUSINESS:

1. **Approval of Meeting Summary 02/03/10:** GAP Summary for February 3, 2010 was approved as submitted.

2. **Information Updates:** Worku Negash announced that at the Board Meeting on February 2 the Board approved the hiring of the new Facilities Manager, Don Houston. He will start work on February 22, 2010. He wanted to thank Kurt Hibner and Jeff Campi for the great work they have done during this position's vacancy. Both Kurt and Jeff are to be commended for filling in and keeping things running at both colleges.

President Robles reminded everyone about the upcoming Book Bash Gala to be held on February 27 at the Triton Museum. This is a fund raising event for providing scholarships to students to purchase textbooks. Tickets are \$20 per person or \$35 per couple. There will be live music, hors d'oeuvres and a silent auction with wonderful items to bid on. All for a great cause – our students!!

President Robles also announced a Grand Opening Celebration for our newly renovated baseball field. It will take place on Tuesday, March 2 at 1:30 just prior to the Mission

game against Hartnell at 2 p.m. Trustee Buck Polk will throw out the first pitch and there will be hot dogs, cracker jacks, root beer and apple pie served as long as they last. Everyone is encouraged to come out and participate in the celebration.

Also, President Robles announced that Danny Nguyen will graduate from the Association of California Community College Administrators (ACCCA) Mentorship Program at the annual conference tomorrow. This program is a statewide activity whose purpose is to provide a personal and professional development experience for selected individuals who have demonstrated a potential for expanded leadership roles in their current, or future, responsibilities with the California Community College system. We're very proud of Danny's participation in this program and his success.

INFORMATION & DISCUSSION:

1. **Update on Workforce & Economic Development Grants:** Danny Nguyen, Interim Director of Workforce and Economic Development, reported on the status of the College's four EWD grants:
 1. Northern CA New Media Center +HUB (Multimedia & Entertainment)
 2. Silicon Valley Workplace Learning Resource Center +HUB subcontract (Workplace Learning)
 3. Regional Health Occupations Resource Center (Health Care)
 4. Bay Area Environmental Training Center + HUB/CTE (Environmental Training)

Under the current state financial crisis, funding has been cut to these programs and for FY 10/11 and beyond the State Chancellor's Office wants to restructure the entire program to make it viable and eligible for re-authorization in 2013. To facilitate this objective, it has been decided to re-bid all of the statewide and regional EWD grants. Intent to award will be announced March 1, 2010 for grant period 7/1/2010 – June 30, 2011. Our immediate focus is to secure these grants for our college and the region.

Danny provided GAP with a handout detailing the key proposal elements, fiscal impact and EWD performance outcomes. We will be competing for Environmental Health Safety and Homeland Security Initiatives (EHS2), Health Care Initiative (RHORCs), New Media & Entertainment Initiative (NMEL) and Workplace Learning Resource Center (WpLR).

2. **Accreditation Update:** The 2nd Progress Report has been finalized and will be submitted to the Board Secretary today for the Board of Trustees information at the March 2, 2010 Board Meeting. Following their review, the report will be sent to the ACCJC by March 15, 2010. Upon its receipt, the ACCJC will send it to the accreditation team members who will visit the college in April 2010 to confirm the accuracy of our report. President Robles thanked Stephanie Kashima, Tim Karas and Norma Ambriz-Galaviz for their dedication and hard work in putting together our response to the commission's recommendations. Stephanie Kashima pointed out that while our recommendations stated that we must complete our Student Learning Outcomes (SLOs) by June 2010, the ACCJC has set a deadline of June 2012. We are in keeping with that deadline.

Pat Hernas, Chairperson of the Program Review Committee, reported that 66 programs successfully completed their updates and are being recommended to GAP for approval to go forward with the budget allocation process with CBAC. GAP agreed by consensus to approve those 66 to go forward

with the budget allocation process. GAP approved by consensus to accept the PRC's recommendation for two programs (Sociology and Anthropology). Rowen Pike, ASB, Norman Ambriz-Galaviz, VP Instruction, and Yolanda Coleman, Student Services, volunteered to review Technology Studies and Work Experience and GAP discussed how to proceed with two programs that did not submit anything last year or this year. It was decided that Global Studies and Social Science will not be approved to go forward to CBAC with funding requests.

3. **AARC:** Due to time constraints, President Robles asked to move the discussion on the AARC up in the agenda. She thanked Inge Bond, West Valley's Research Analyst, for providing us with the statistical analysis to complete this year's AARC report. GAP had reviewed this document prior to today's meeting and President Robles asked if there were any questions or concerns. Penny Johnson and Norma Ambriz-Galaviz were asked to take these results to their respective councils and start a discussion on the areas that need improvement. There were no recommendations for changes. Harriett will submit the report to the State.

4. **Mission Statement - Committee Update:** Vice President Ambriz-Galaviz presented the committee's latest version of the Mission College mission statement to GAP:

"Mission College's first priorities are students, their learning and their success.

Our College serves the diverse educational, economic and cultural needs of the student population of Santa Clara, the Silicon Valley and our global community by providing associate degrees, transferable, career and basic-skills courses and programs, as well as opportunities for life-long learning.

Through participatory governance in support of our first priorities, Mission College systematically commits to evaluating and improving educational programs, technological resources and student support services by making informed decisions, allocating resources, and establishing institutional policies and procedures."

GAP felt that this statement contains the heart of the previous statement, yet shortens it to a more easily understood and usable statement. Dr. Ambriz-Galaviz said that our mission statement will remain unchanged through the end of this FY since all of our accreditation and college documents contain the one approved in September 2007. The new mission statement was approved by consensus by GAP and will be presented to the constituent groups prior to being implemented in July 2010.

5. **Review Educational Plan Spring 2010:** This item will be reagendaized for discussion at the next meeting on March 2, 2010.

6. **Master Planning Calendar:** President Robles had asked GAP to review the Master Planning Calendar and to provide any corrections or changes to Linda. None were received and she asked if anyone had anything they wanted to discuss about the MP Calendar. Hearing no discussion, and having no corrections or changes, the Master Planning Calendar was accepted as submitted.

Before adjourning, President Robles reported that it looks very possible that we will go out before the voters in November 2010 with another bond measure. GAP will need to review the Master Plan to determine what projects should receive priority for the next bond measure. This will be agendized for discussion soon.

Meeting was adjourned at 12 noon.

Respectfully submitted by Linda Angelotti, GAP Secretary