



GOVERNANCE AND PLANNING (GAP)

Date February 29, 2012

APPROVED

Time 10:00 A.M. TO 11:00 A.M.

CAMPUS CENTER ROOMS 219-220

Attendees:	Laurel Jones; Penny Johnson; Norma Ambriz-Galaviz; Worku Negash; Danny Nguyen; Daniel Peck (ex-officio); Dianne Dorian; Susan Monahan; Leo Qui Monica Rivas; Haze Dennis; Pat Hudak; Bob Miller; Rene Mesa; Gerry Oliver
Guests:	Pat Fenton, ACE President;

Agenda Items:

Topic	Topic Lead	Time	Outcomes
Approval of Summary from 2/21/12	ALL	5 min.	Action item: POSTPONED TO 3/7/12
Constituency Reports	ALL	15 min.	<p style="color: red;">Information: Classified Senate President, Susan Monahan, reported on the success of our guest speaker at last Thursday's all-college event, Captain Leslie "Les" Williams, one of the original Tuskegee Airmen. The Tuskegee Airmen were the first African American military aviators in the United States armed forces and they served during World War II. Captain Williams shared histories from his book, Victory: Tales of a Tuskee Airman and stayed for a book signing ceremony after the presentation.</p> <p style="color: red;">President Jones announced that Mission College is receiving the Business Partner of the Year from the Santa Clara Chamber of Commerce. This is a very prestigious award that will promote Mission College throughout the area. President Jones has also been elected President-Elect of the Chamber for the 13-14 years. We are very proud of our connection with the Santa Clara Chamber of Commerce and our recognition from them!</p> <p style="color: red;">Academic Senate President, Dianne Dorian, commented on the outstanding relationship President Jones is creating with the community leaders.</p> <p style="color: red;">The date is set for April 27 from 10 to 1:30 with lunch provided for the GAP retreat with the Committee Chairs. Please mark this a priority on your calendars.</p> <p style="color: red;">Penny Johnson, VP of Student Services reports that a more intuitive phone tree is being implemented to augment our current voice mail system. The prompts have been re-recorded and a new script written. We will undergo a testing phase beginning on Friday, and should go fully live within a week after testing is complete.</p>

<p>RAM</p>	<p>JONES</p>	<p>15 min.</p>	<p>Information: President Jones reported that our Budget Reduction Plan process has concluded. We are now waiting for West Valley to conclude their process. We still have to discuss the \$150 K and we're waiting to see how the WV reduction will impact Mission. Overall, both colleges are reducing services and this could result in bumping notices.</p>
<p>ARCC Data</p>	<p>PECK</p>	<p>40 min.</p>	<p>Feedback and College Response: ARCC (Annual Reporting for the Community Colleges) will be presented to the Board of Trustees on March 5. Daniel Peck, Director of Research and Institutional Effectiveness is presenting today to GAP a powerpoint on the data results for this year. This report is used for information and understanding; it is not tied to any funding at the system or college level.</p> <p>Peer groups provide a more meaningful comparison. Peer grouping is based on "clustering" of environmental factors that have linkage to the indicator, to create groups of colleges that most closely resemble each other on this indicator. Colleges are grouped into different peer groups for each indicator. There is no single overall peer group for a college.</p> <p>A summary of the Mission College observations show several conflicting trends that need monitoring with two focused areas of concern: Persistence and ESL improvement. GAP is hoping to find ways to support ESL.</p> <p>Daniel presented GAP with the Mission College ARCC 2012 Response for review and feedback. This response is attached to the ARCC report and attempts to clarify the data to the public who reads the report.</p>
<p>Decision Making Model</p>	<p>JONES / PECK</p>	<p>30-40 min.</p>	<p>Discussion and development of an accepted model: Daniel Peck presented the graphic "Decision Tree" to GAP for vetting. This is an outline of the process Mission goes through to reach decisions. The Decision-making Process relies on the basic tenets Mission College operates under. GAP made several suggestions on the basic outline and Daniel will bring those back to the March 7 meeting for further discussion.</p>