

## GOVERNANCE AND PLANNING (GAP)

Date **May 9, 2012**

Time **10:00 A.M. TO 11:00 A.M.**

**CAMPUS CENTER ROOMS 219-220**

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| <b>Attendees:</b> | Laurel Jones; Penny Johnson; Norma Ambriz-Galaviz; Worku Negash; Danny Nguyen; Daniel Peck (ex-officio); Dianne Dorian; Susan Monahan; Monica Rivas; Haze Dennis; Pat Hudak; Bob Miller; Gerry Oliver; Leo Qui |
| <b>Guests:</b>    | Pat Fenton, ACE President;   |

### Agenda Items:

| Topic                | Topic Lead | Time    | Outcomes  |
|----------------------|------------|---------|---|
| Approval of Summary  | ALL        | 5 min.  | GAP Summary from April 18, 2012 was unanimously approved as submitted.  |
| Constituency Reports | ALL        | 10 min. | <p><b>Information:</b></p> <ul style="list-style-type: none"> <li>• <b>Academic Senate:</b> Dianne Dorian reported that the joint Faculty / Classified Recognition Ceremony will be held on 5/15 from 2-4 pm in Hospitality Management. This is the first time holding this jointly and she is hoping it will become a new tradition. There are two items coming forward on the AS agenda that have generated a lot of interest: <ul style="list-style-type: none"> <li>○ <b>Academic Direction Committee</b> is recommending four programs for revitalization. Three were mentioned today. Discussion will take place on Marketing and Retail Floristry at this week's meeting and Engineering on May 17<sup>th</sup> meeting. There are three outcomes: <ol style="list-style-type: none"> <li>1. Take the recommended revitalization,</li> <li>2. Continue without revitalization or</li> <li>3. Proceed with program discontinuance.</li> </ol> </li> </ul> </li> <li>• <b>Classified Senate:</b> Susan Monahan reported that the MCCS met in April and has identified the Classified Staff awards for the joint Faculty / Classified Recognition Ceremony. The hours for Summer have been sent out.</li> <li>• <b>Administrators:</b> VP Negash announced that the Board of Trustees held a special closed session to select the candidate for Chancellor, no announcement yet. He announced that Stephanie Kashima is going to West Valley as Dean of Instruction and that Lori Gaskin, WV President is leaving to take the President/ Superintendent of Santa Barbara City College.</li> </ul> |

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|                          |        |         | <p>VP Johnson reminded GAP members about VP Negash's retirement celebration taking place on June 1. She noted that he has been with Mission for 13 years and will be leaving to devote his time to the school he founded in Ethiopia. He saw us through some very hard times this year such as:</p> <ol style="list-style-type: none"> <li>1. Enrollment Management</li> <li>2. Budget</li> <li>3. Resource Allocation Model</li> </ol>   |
| Program Review Timeline  | NEGASH | 20 min. | <p><b>Discussion and Approval:</b> Joint CBAC/GAP meeting to prioritize PR allocation will be 5/23.</p> <p>Discussion ensued on how the timing is too compressed and on the potential of doing Program Review through Curricunet in electronic format which will automate reports and be available much sooner in the year.</p>   |
| Strategic Goals Feedback | PECK   | 45 min. | <p><b>Discussion on feedback from constituent groups:</b></p> <p>Academic Senate has approved the plan. Classified Senate reviewed and approved. There were no students present at this meeting but Carolyn Kuri reported that it had been discussed in ASG and approved. The motion was made to accept the Strategic Goals 4-Year Plan as submitted and it was approved by unanimous consensus.</p>  |
| Debrief the Retreat      | All    | 30 min  | <p><b>Report out on 4/27 GAP/Constituent Chairs Retreat:</b></p> <p>GAP reported that they felt that the retreat was a great success and it was well run with a positive turnout of Committee Chairs and GAP members. GAP would like to meet again in the Fall during the Flex Week, prior to Flex Day. At this meeting they will set a minimum of 3 goals:</p> <ul style="list-style-type: none"> <li>• 1 from the Strategic Plan;</li> <li>• 1 from their internal needs; and</li> <li>• 1 that supports Accreditation.</li> </ul> <p>Goal setting meetings around the Strategic Goals will focus on coming together with limited resources, and how to work smarter rather than harder and determine what the activities would be to accomplish this goal.</p> <p>GAP agreed to set another GAP / Committee Chairs group meeting at the beginning of the year on the Wednesday or Thursday before Flex Day for three</p> |

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|        |        |     | hours. Staff Development (Tim Karas) is the Flex Day Coordinator who will schedule and facilitate.   |
| Other: | 5 min. | ALL | After discussion, GAP decided to change the time of the GAP meeting beginning Fall semester 2012. GAP will meet the first and third Wednesday from 12:30 to 2 p.m. |
|        |        |     | Meeting was adjourned at 11:22 a.m.  |
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