



# **NURSING ASSISTANT PROGRAM**

**SPRING 2014**

**APPLICATION PACKET**

**Application Dates:**

**SEPTEMBER 09, 2013 TO NOVEMBER 01, 2013**

**Application must be submitted in the locked drop box in**

**W2-402 no later than 4 pm on NOVEMBER 01, 2013.**

# MISSION COLLEGE

## NURSING ASSISTANT PROGRAM APPLICATION INSTRUCTIONS

### Program Requirements:

#### 1. Eligibility Requirements:

- Eligibility for English 108A, Math 903, and Reading Proficient (Reading 53). If the applicant does not have eligibility, the equivalent courses must be completed with a "C" or better. (There is no expiration for English, reading or math course work.)
- The California Department of Health Services requires a Social Security Number.

#### 2. Application/Selection Process:

- Application must be submitted in locked drop box in W2-402 by **November 01, 2013 at 4 pm.**
- Attach copy transcripts for English 108A, Math 903, and Reading 053 or college placement scores indicating eligibility for the course, including course work completed at Mission College.
- Attach a copy of Social Security card.
- Applicant is required to write a paragraph when submitting the application. Please allow time when dropping off your application to complete this. No dictionaries or computers allowed.
- Applications and all supporting documents must be placed in a sealed envelope after completing the paragraph. Please bring a large enough envelope to place application in.
- Envelope should have applicants name, student ID#, and program name clearly visible.
- **Include a one self-addressed stamped business sized (4in x 9in) envelope in application packet for acceptance status to be returned to you. If you do not include the self-addressed stamped envelope**  
no status regarding your application will be returned to you.
- Applications must be complete when submitted. No further documentation will be accepted after packet is submitted.
- Applicants will be notified by mail in **End of November 2013.** No information regarding status will be given over the phone or email.
- Maintain current accurate name, address, email, and phone numbers for notification.
- Incomplete or unsigned applications will not be processed.
- Maintain current accurate name, address, email, and phone numbers for notification.

#### 3. Additional requirements:

- Fingerprinting with SSN trace is completed once applicant is accepted into the program. Clearance by the Department of Justice is required to take the CA State Certification Exam at the completion of the program. The CA Department of Health Services may deny certification to persons convicted of a Felony.
- Once student is accepted into the program there are additional requirements:
  - \* Health requirements: Physical exam, titer levels, 2 step TB test, and current Tdap booster. The student must be able to perform the essential requirements of the program with or without reasonable accommodations for disability.
  - \* Attend an orientation where information will be provided regarding the additional requirements for the program. Date and time of orientation will be sent with acceptance letter.



**MISSION COLLEGE  
NURSING ASSISTANT PROGRAM**

**APPLICATION CHECKLIST**

Before submitting your application, please read the application directions and eligibility criteria requirements carefully. You must **SUBMIT ALL APPLICATION MATERIALS TOGETHER IN LOCKED DROP BOX IN W2-402.**

Use this checklist to make certain that your application will be processed:

- Application** – must be neat, complete, accurate, and signed (read signature statement carefully). The application packet must be submitted with **ALL** supporting documents and all required paperwork that applies to your application. If application is not legible, it may not be processed correctly.
- Proof of completion of English 0108A, Math 903, and Reading 053 or eligibility for English 0108A, Math 903, and Reading 053** – College placement scores must be attached if courses have not been successfully completed with a “C” or better.
- Copy of Standard First Aid/CPR Certificate** – Include a copy of current certificate for HED004 or other First Aid/CPR Certificate if already completed.
- Copy of Social Security Card** – this is required prior to starting in program.
- Keep a file of all records submitted** – Keep duplicate copies of all materials submitted, including a copy of all transcripts. Order more than one copy of all transcripts or any official evaluations. **Note:** all transcripts and foreign evaluations must be official (sealed envelope from college or evaluation company)
- Information is complete** – Be sure to fill in all areas and answer all questions. If information is excluded, your application may not be processed correctly.
- Bring large envelope to place application and all supporting documents** – Due to budget cuts, no verification of complete application can be done. It is the applicant’s responsibility to assure accuracy and to verify complete documentation is included. Do not include instructions or checklist with application.
- One self-addressed stamped business size envelope** (4in. x 9.5in.) – This is required in order to receive results of acceptance status. If you do not include the self-addressed stamped envelope no status regarding your application will be mailed to you.
- Name, student ID#, and program name is on outside of application packet envelope.**

**NOTE:** During the selection process, please do not contact the office. Letters will be mailed regarding acceptance in the envelope provided by you. No priority is given to applications according to date submitted.



**PSYCHIATRIC TECHNICIAN PROGRAM**  
**FALL 2013**  
**APPLICATION PACKET**

**\*\*Please plan on attending the PT orientation meeting on May 03, 2013  
and May 10, 2013 from 8 am to 5 pm.**

**Application Dates:**

**February 25 – April 18, 2013**

**Application must be submitted in person to W2-402 no later than  
4 pm on April, 2013.**

## MISSION COLLEGE

# PSCHIATRIC TECHNICIAN PROGRAM APPLICATION INSTRUCTIONS

### Program Requirements:

#### 1. Eligibility Requirements:

- BIOSC 22 - Anatomy and Physiology or the equivalent with a "C" or better within the last five (5) years.
- The Mission College Health Occupations Programs Entrance Exam with "Pass" in eligibility for English 1A, Math 903, and Reading Proficient (Reading 53). If the applicant does not pass, the equivalent courses must be completed with a "C" or better. (There is no expiration for English, reading, or math course work.) Exam must be taken during the application period. **(NOTE: if you have completed Eng 1A, Read 53, Math 903, no exam is required).**
- High School diploma, GED, or Associate Degree or higher from a WASC accredited college. If education is from a foreign country, official International Evaluation must be attached. This is required by the BVNPT.

#### 2. Application/Selection Process:

- Application must be submitted in person to W2-402 by April 18, 2013 at 4 pm. No applications will be accepted online or mailed.
- Attach copy of the Health Occupations Programs Entrance Exam. Applications will not be considered without test scores, or proof of **Eng 1A, Read 53, Math 903**
- Attach proof of completion of High School education (diploma or transcripts), GED, official college transcripts, or official international evaluation for education outside of the U.S.
- Other course work considered in the screening process are; Nutrition, Human Growth and Development, General Psychology, Medical Terminology, Math for Health Occupations, Community Health Worker, and Health and Lifestyles.
- Other items considered for screening process:
  - \* Further science course work, such as microbiology, biology, physiology, and chemistry.
  - \* Other health care program work.
  - \* Work experience in the health care field.
- Attach official transcripts (sealed) for any course work to be considered for acceptance.
- Course descriptions must be included for any course work completed at any college other than West Valley or Mission College.
- If currently enrolled in a class, proof must be submitted for it to be considered. Current official transcripts will indicate courses currently enrolled in.
- Applications and all supporting documents must be placed in a sealed envelope.
- Envelope should have applicant's name, student ID#, and program name clearly visible.
- Applications must be complete when submitted. No further documentation will be accepted after packet is submitted.
- Applicants will be notified by mail in April 2012. No information regarding status will be given over the phone or email.
- Maintain current accurate name, address, email, and phone numbers for notification.
- Incomplete or unsigned applications will not be processed.
- Applicants must include all demographic information requested. Priority will be given to CA residents.

#### 3. Additional requirements:

- Background screening with SSN trace and urine drug screening are required once applicant is accepted into the program. Our affiliation with clinical facilities mandates that a background investigation must be completed prior to student's clinical experience. Students will be given instructions for completing the screening processes. **Please note: If a Mission College nursing student is denied access to a clinical site by the clinical agency based on information obtained during the screening process, the student will not be able to continue in the program.**
- Once student is accepted into the program there are additional requirements:
  - \* Health requirements: Physical exam, titer levels, 2 step TB test, and current tetanus booster. The student must be able to perform the essential requirements of the program with or without reasonable accommodations for disability.
  - \* Attend an orientation to be eligible to participate in the program, where information will be provided regarding the additional requirements for the program.

**MISSION COLLEGE  
FALL 2013  
PSYCHIATRIC TECHNICIAN PROGRAM APPLICATION**

*For office use  
only*

NAME: \_\_\_\_\_  
LAST
FIRST
MIDDLE

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

MISSION COLLEGE ID#: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

U.S. Citizen: Yes  No  Country of Citizenship: \_\_\_\_\_

If you are NOT a U.S. Citizen: Alien # \_\_\_\_\_ Type of Visa: \_\_\_\_\_

♦ INTERNATIONAL STUDENTS MUST BE CURRENT MISSION COLLEGE STUDENTS. ATTACH MISSION COLLEGE TRANSCRIPTS TO SHOW PROOF OF ENROLLMENT.

**REQUIREMENTS:**

**ANATOMY & PHYSIOLOGY:**

College Name: \_\_\_\_\_ State: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Course Name/Number: \_\_\_\_\_ Grade: \_\_\_\_\_

**HIGH SCHOOL DIPLOMA:**

School: \_\_\_\_\_ State: \_\_\_\_\_ GED: \_\_\_\_\_

Degree: \_\_\_\_\_ College: \_\_\_\_\_ State: \_\_\_\_\_

<i>For office use only</i>	TEST DATE: _____	
	ELIGIBILITY	COURSE GRADE
ENGLISH 1A		
MATH 903		
READING 053		

**MISSION COLLEGE COURSES:**

MISSION COLLEGE COURSES (Must be within last 5 years)	DATE COMPLETED	DATE TO BE COMPLETED	GRADE
NS 040 or NS 015			
PSYCH 012			
PSYCH 001			
AH 003			
AH 914			
COMHL 010			
H.ED 002			
ENGLISH 001A			
MATH 903, 000C, or 010			
READING 053, 063			

**LIST EQUIVALENT COURSES TAKEN AT OTHER COLLEGES:**

Mission College Course	Course Name & Number	Units	College	Date Completed	Grade
NS 040					
PSYCH 012					
PSYCH 001					
AH 003					
AH 914					
COMHL 010					
H.ED 002					
ENGLISH 001A					
MATH 903					
READING 053					

**ADDITIONAL COURSEWORK:**

List classes completed in Microbiology, Chemistry, Biology, and Physiology *within the last five (5) years only.*

COURSE NAME & NUMBER	UNITS	COLLEGE	DATE	GRADE

**PREVIOUS HEALTH CARE PROGRAMS:**

Check the following programs you have completed.

PROGRAM	COLLEGE/HOSPITAL	DATE COMPLETED	CERTIFICATE/ LICENSE #
___ Vocational Nursing	_____	_____	_____
___ CNA	_____	_____	_____
___ Acute Care CNA	_____	_____	_____
___ Medical Assistant	_____	_____	_____
___ EMT/Paramedic	_____	_____	_____
___ Other _____	_____	_____	_____

**WORK EXPERIENCE:**

List any paid work experience you have had in the health care field. Begin with the most current and go back five (5) years.

PLACE OF EMPLOYMENT	TITLE/JOB	FULL TIME/ PART TIME	EMPLOYMENT DATES
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

Selection of applicants into the Psychiatric Technician Program is based upon information stated on the application and the documents attached. I have read and understand the entrance requirements for the Psychiatric Technician Program at Mission College. I am aware that because of the number of applicants for the program, completion of entrance requirements does not assure my selection for the program. I certify that all information included in this application is **true and complete**. My signature is my certification of accuracy and completeness of the information I have provided. Further, I understand that admission in the Psychiatric Technician Program at Mission College may be denied if any information I have provided on this application is found to be incomplete or inaccurate.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



# MISSION COLLEGE PSYCHIATRIC TECHNICIAN PROGRAM

## Application Checklist

Before submitting your application, please read the application instructions and eligibility criteria requirements carefully. You must **SUBMIT ALL APPLICATION MATERIALS TOGETHER** and **IN PERSON**. Use this checklist to make certain that your application will be processed:

- Application** – must be neat, complete, accurate, and signed (read signature statement carefully). The application packet must be submitted with **ALL** supporting documents, including official transcripts and all required paperwork that applies to your application. If application is not legible, it may not be processed correctly.
- Health Occupations Program Entrance Exam** – Exam in E1-101 must be completed during this application process. Unless student had completed **Eng 1A, Read 53, Math 903**
- Proof of High School completion or equivalent** – High School diploma or transcripts, GED certification, proof of a college degree from a U.S. college, or official evaluation for foreign education.
- Transcripts** – All college transcripts submitted from each college must be official (sealed in envelope from the awarding college) including those from Mission College. Include proof of any currently enrolled courses.
- Course Descriptions** – If any course work is completed from a college other than West Valley/Mission College you must include a copy of the course description from that college catalog. The same standard of WASC accreditation must be met by courses accepted for college credit.
- Copy of License or Certification** – Include a copy of any health care license or certifications earned.
- Keep a file of all records submitted** – Keep duplicate copies of all materials submitted, including a copy of all transcripts. Order more than one copy of all transcripts or any official evaluations.  
**Note:** all transcripts and foreign evaluations must be official (sealed envelope from college or evaluation company)
- Information is complete** – Be sure to fill in all areas and answer all questions. If information is excluded, your application may not be processed correctly.
- Place application and all supporting documents and a Self addressed stamped envelope in sealed envelope** – Due to budget cuts, no verification of complete application can be done. It is applicant's responsibility to assure accuracy and to verify complete documentation is included. Do not include instructions or checklist with application.
- Name, student ID#, and program name is on envelope**

**NOTE:** During the selection process, please do not contact the office. Letters will be mailed regarding acceptance. No priority is given to applications according to date submitted.



**VOCATIONAL NURSING PROGRAM**  
**SPRING 2014**  
**APPLICATION PACKET**

**Application Dates:**

**September 12, 2013 – October 10, 2013**

**Application must be submitted in the locked drop box in  
W2-402 no later than 4 pm on October 10, 2013.**



3000 Mission College Blvd, RM S1-201 (MS#11)

Santa Clara, CA 95054

[www.missioncollege.edu](http://www.missioncollege.edu)

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Dear Students,

In order to meet the diverse needs of our students and community while keeping within our limited resources, the college has had to make very difficult decisions about the level of services available to students as well as the balance of our course offerings in career training, transfer and basic skills education.

One of these decisions has been to limit the intake of students into the Vocational Nurse Program from each semester to the spring semesters only. This means that applications will be available in the fall for each spring start date. This change will allow us to continue offering our full spectrum of health occupations programs from Nursing Assistant to Registered Nursing, while affording us the opportunity to make changes that will increase the effectiveness and quality of our program. We thank you for your understanding and apologize for any inconvenience this may cause you. And while we will remain the premier training program in the area, we know that you have other choices, and hope to see you in the Spring 2014 class.

Faculty is encouraging students to complete these classes before applying to increase your success when you enter our VN or PT program.

1. AH 001A Health Occupations Bootcamp (offered Summer and Fall)
2. COMHL 010 Community Health Problems (offered Summer and Spring)
3. AH 003 Medical Terminology (new online class) offered Summer and Fall
4. AH 914 Math for Health Occupations (offered Summer and Fall)
5. HED 002 Healthy Lifestyles (offered Summer and Fall)
6. VN 057 Intro to Gerontology (offered Summer and Fall) **within 5 years**
7. Psych 012 Human Growth & Development (within 5 years) offered Summer and Fall
8. NS 015 Human Nutrition (within 5 years) offered Summer and Fall

Sincerely,

Danny Nguyen

Dean, Science, Engineering & Mathematics

Mission College

(408) 855-5417

[danny.nguyen@wvm.edu](mailto:danny.nguyen@wvm.edu)

# MISSION COLLEGE

## VOCATIONAL NURSING PROGRAM APPLICATION INSTRUCTIONS

### PROGRAM REQUIREMENTS:

#### Eligibility Requirements:

- Completion of BIOSC 22 - Anatomy and Physiology (4 units) or the equivalent with a "C" or better within the last five (5) years.
- Successful completion of English 1A with a grade of "C" or better. No expiration.
- High School diploma, GED, or Associate Degree or higher from a WASC accredited college. If education is from a foreign country, official International Evaluation must be attached. This is required by the Board of Vocational Nursing and Psychiatric Technicians.

#### Application/Selection Process:

- Application must be submitted in the locked drop box in W2-402 by October 10, 2013 at 4 pm. No applications will be accepted online or mailed. No applications will be accepted after 4 pm on October 10, 2013.
- Attach copy of official transcripts (including Mission College transcripts) indicating completion of English 1A with a "C" or better. Applications will not be considered without transcripts.
- Attach official transcripts for required Anatomy and Physiology (including Mission College transcripts).
- Attach proof of completion of High School education (diploma or transcripts), GED, official college transcripts identifying degree earned, or official international evaluation for education outside of the U.S.
- All prospective students must have a satisfactory score on ATI-TEAS-V (PN or RN) test. **You are encouraged to take the TEAS V test at SJSU or CSEB as soon as possible.** Attach a copy of test scores to application.
- If application is complete, eligibility requirements met, and applicant has not successfully completed the TEAS V, the applicant will be notified by mail of eligibility to take the PN-TEAS-V Test. The test will be determined at a later date. Further information regarding the TEAS test will be included in eligibility letter.
- Other course work considered in the screening process are: Nutrition, Human Growth and Development, Medical Terminology, Math for Health Occupations, Community Health Worker, Health and Lifestyles, VN057-Gerontology. Gerontology must be completed at Mission College.
- Other items considered for the screening process:
  - \* Further science course work, such as microbiology, biology, physiology, and chemistry.
  - \* Other health care program completion.
  - \* Work experience in the health care field.
- Attach official transcripts (sealed) for any course work to be considered for acceptance (including Mission College transcripts).
- Course descriptions must be included for any course work being used for application that is completed at any college other than West Valley or Mission College.
- If currently enrolled in a class, proof of enrollment must be submitted for it to be considered. Current official transcripts will indicate courses currently enrolled in.
- Applications and all supporting documents must be placed in a sealed envelope.
- **Envelope should have applicant's name, student ID#, and program name clearly visible on the outside of the envelope.**
- Include two (2) self-addressed stamped business sized (4in x 9.5in) envelopes in application packet to receive letters regarding acceptance status. If the self-addressed stamped envelopes are not included, no status regarding your application will be returned to you.
- Applications must be complete when submitted. No further documentation will be accepted after packet is submitted. No information regarding application status will be given over the phone or email.
- Maintain current name, address, email, and phone numbers for notification.
- Incomplete or unsigned applications will not be processed.
- Applicants must include all demographic information requested.

### **ADDITIONAL REQUIREMENTS:**

- Once student is accepted into the program there are additional requirements:
  - \* Attend VN050 on December 6, 2013 to be eligible to participate in the program. Information will be provided regarding the additional requirements for the program.
  - \* Complete health requirements: Physical exam, titer levels, 2 step TB test, and current Tdap booster by required deadline. The student must be able to perform the essential requirements of the program with or without reasonable accommodations for disability.
  - \* Complete back ground and urine drug screening by required deadline.
  - \* Order uniform, skills bag, and ATI online supplement by required deadline.
  
- All information regarding health requirements, uniform, skills bags, and ATI deadlines will be provided during VN050.
  
- Background screening and urine drug screening are mandated by clinical facilities and must be completed prior to student's clinical experience. Students will be given instructions for completing the screening processes if accepted. **Please note: If a Mission College nursing student is denied access to a clinical site by the clinical agency based on information obtained during the screening process, the student will not be able to continue in the program.**
  
- We continue to receive more qualified applicants than we are able to accept into the program. Due to the number of qualified applicants and limited enrollment, if all requirements are not completed and submitted by deadlines, acceptance into the program may be denied to accommodate other qualified applicants.



**ADDITIONAL COURSEWORK:**

List classes completed in Microbiology, Chemistry, Biology, and Physiology *within the last five (5) years only. Do not list classes that are listed on previous page.*

COURSE NAME & NUMBER	UNITS	COLLEGE	DATE	GRADE

**PREVIOUS HEALTH CARE PROGRAMS:**

Check the following programs you have completed.

PROGRAM	COLLEGE/HOSPITAL	DATE COMPLETED	CERTIFICATE/ LICENSE #
___ Psychiatric Technician	_____	_____	_____
___ CNA	_____	_____	_____
___ Acute Care CNA	_____	_____	_____
___ Medical Assistant	_____	_____	_____
___ EMT/Paramedic	_____	_____	_____
___ Other _____	_____	_____	_____

**WORK EXPERIENCE:**

List any paid work experience you have had in the health care field. Begin with the most current and go back five (5) years.

PLACE OF EMPLOYMENT	TITLE/JOB	FULL TIME/ PART TIME	EMPLOYMENT DATES
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

Selection of applicants into the Vocational Nursing Program is based upon information stated on the application, the score on the TEAS-V test, and the documents attached. I have read and understand the entrance requirements for the Vocational Nursing program at Mission College. I am aware that because of the number of applicants for the program, completion of entrance requirements does not assure my selection for the program. I certify that all information included in this application is **true and complete**. My signature is my certification of accuracy and completeness of the information I have provided. Further, I understand that admission in the Vocational Nursing program at Mission College may be denied if any information I have provided on this application is found to be incomplete or inaccurate. If I have not signed below, I understand my application will not be accepted.

\_\_\_\_\_ SIGNATURE

\_\_\_\_\_ DATE

# MISSION COLLEGE VOCATIONAL NURSING PROGRAM

## APPLICATION CHECKLIST

Before submitting your application, please read the application instructions and eligibility criteria requirements carefully. You must **SUBMIT ALL APPLICATION MATERIALS TOGETHER** and **PLACE IN LOCKED DROP BOX IN W2-402**.

Use this checklist to make certain that your application will be processed:

- Application** – must be neat, complete, accurate, and signed (read signature statement carefully). The application packet must be submitted with **ALL** supporting documents, including official transcripts, TEAS-V test scores if satisfactory scores previously obtained, and all required paperwork that applies to your application. If completed course work is not listed under course listing on first page of application, credit for course will not be given. If application is not legible, it may not be processed correctly.
- Proof of High School completion or equivalent** – High School diploma or transcripts, GED certification, proof of a college degree from a U.S. college, or official evaluation for foreign education.
- Transcripts** – All college transcripts submitted from each college must be official (sealed in envelope from the awarding college) including those from Mission College. Include proof of any currently enrolled courses being considered for application.
- Course Descriptions** – If any course work is completed from a college other than West Valley/Mission College you must include a copy of the course description from the college where course work was completed. The same standard of WASC accreditation must be met by courses accepted for college credit.
- Copy of License or Certification** – Include a copy of any health care license or certifications earned.
- Two self-addressed stamped business size envelopes** (4in. x 9.5in.) – These are required in order to receive results of application and qualification to take the TEAS exam. If you do not include the self-addressed stamped envelope no status regarding your application will be mailed to you.
- Make copies of all records submitted** – Keep duplicate copies of all materials submitted, including a copy of all transcripts. Order more than one copy of all transcripts or any official evaluations. **Note:** all transcripts and foreign evaluations must be official (sealed envelope from college or evaluation company). Documents submitted with application will not be returned to applicant.
- Verify information is complete** – Be sure to fill in all areas and answer all questions. If information is excluded, your application may not be processed correctly.
- Place application and all supporting documents in sealed 8 ½ x 11 (or larger) envelope** – Due to budget cuts, no verification of complete application can be provided. It is applicant's responsibility to assure accuracy and to verify complete documentation is included.
- Name, student ID#, and program name is on the outside of application envelope.**

**NOTE:** During the selection process, please do not contact the office. Letters will be mailed regarding acceptance. No priority is given to applications according to date submitted.





**All of the following must be met in order to be eligible to APPLY to the LVN-RN Program:**

- California Vocational Nursing License in good standing.
- Overall cumulative grade point average (GPA) of 2.5 for all college coursework.
- Completion of the following SCIENCE PREREQUISITES with a combined GPA of 2.5 with no grade less than "C" for each course and no more than one repetition for a substandard grade in any one of the 3 courses:
  - Human Anatomy (**BIOSC 047**), 5 semester units or equivalent
  - Human Physiology (**BIOSC 048**), 5 semester units or equivalent
  - Microbiology (**BIOSC 004**), 5 semester units or equivalent*Course descriptions are required if completed outside local Bay Area.*
- Completion of the following PREREQUISITES with a grade of "C" or better:
  - English Composition (ENGL 001A), 3 semester units or equivalent
  - Satisfactory score on the ADN or BSN TEAS Assessment Test as outlined by the California Community College Chancellors Office:
    - TEAS V minimum score of 62%, or;
    - TEAS 3.0/4.0 minimum score of 67% will accepted through Dec. 31, 2011
    - Visit [www.atitesting.com](http://www.atitesting.com) for more information about the TEAS
- Additional BRN Requirement:
  - COMM 001, Public Speaking
  - PSYCH 001, General Psychology or PSYCH 012, Human Growth and Development
  - MATH 000C, Intermediate Algebra or MATH 010, Statistics
- **COMPLETION OF ALL GENERAL EDUCATION COURSES PRIOR TO BEGINNING LVN-RN PROGRAM IS STRONGLY RECOMMENDED.**

### TRANSCRIPTS

One official transcript in a sealed envelope from each college and university attended (including Mission College) must be submitted with your application. The transcripts must include all prerequisites, General Education and Vocational Nursing courses.

### APPLICATION AND SELECTION PROCESS

- ♦ ♦ ♦ For application dates and deadlines, visit the LVN-RN Program Office, N2-101 ♦ ♦ ♦

The Application Packet is available online at <http://missioncollege.org/depts/health/lvn-rn/application.html>

The completed application with all required supporting documents must be received in person in the **LVN-RN Program Office, N2-101**. LVN-RN applicants will be selected from the pool of all eligible applicants.

### APPLICANT CONDITIONS FOR ELIGIBILITY

- Complete the application. Incomplete or unsigned application packages will not be considered
- Comply with requirements and deadlines and submit a COMPLETE application package.
- Maintain currency and accuracy of file, including: name, address, email, and/or telephone number changes, and transcripts (updated to include courses completed after applying that are not pre-requirements).

### DENIAL OF LICENSURE

The California Board of Registered Nursing may deny a license regulated by the Business and Professional Code, Section 480, on such grounds as: being convicted of a crime, acts of dishonesty, fraud, or deceit.

## ADDITIONAL REQUIREMENTS

For applicants who are notified that they have been accepted for enrollment into the program, there are two additional requirements.

- Health Requirements
  - Applicants selected for enrollment in the program must have physical examination, laboratory tests, and immunization just prior to starting the Nursing Program.
  - The student must be free from communicable diseases, infections, and must be able to perform the essential requirements of the program with or without reasonable accommodations for disability.
- Mandatory Orientation Session

### REGISTERED NURSING (LVN-RN) PROGRAM COURSE SEQUENCE

Summer	Semester units
LVNRN 021 Role Transition LVN to RN	2 units
LVNRN 021A Role Transition Clinical	1 unit
<b>Fall Semester units</b>	
LVNRN 031 Community-Mental Health Nursing	2 units
LVNRN 032 Intermediate Medical-Surgical Nursing Theory	3 units
LVNRN 033 Intro to Clinical Judgment	1 unit
LVNRN 034 Intermediate Clinical Practicum	4 units
<b>Spring Semester units</b>	
LVNRN 041 Advanced Maternal-Child Nursing	2 units*
LVNRN 042 Advanced Medical-Surgical/Leadership Nursing	3 units
LVNRN 044 Advanced Clinical Practicum	5 units
LVNRN 050 Leadership and Ethics	1 unit
*courses not required for 30 unit option	
Total Nursing Units (30 unit option 20 nursing units)	24 units

For additional information, including important dates and deadlines, visit  
<http://missioncollege.org/depts./health/lvn-rn/index.html>

#### NOTE:

A complete background investigation is required prior to student clinical experience. If a Mission College Nursing Student is denied access to clinical site by the clinical agency based on information obtained during the background investigation, the student will be unable to continue in the LVN-RN Program.

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#### Notes:

1. A total of 60 units, including completion of General Education Area Requirements and Basic Competency Requirements, are required for the AA/AS Degrees.
2. Only courses completed with a grade of "C" or better can be used to satisfy requirements for a degree or certificate.



Mission College  
Health Occupations Department  
Registered Nursing (LVN-RN) Program  
Student Applicant Selection Process

