All Staff Meeting Notes
Friday, April 6, 2012
9:30am-10:00am

Present:	Peggy Ashford	Renee Ruzicka
	Cathy Cox	Michele speck
	Pat Hernas	Elaine Wong
	Tim Karas	Denise Kast
Absent:	Jeannie Truong	

Tim presented the results from the Library Survey completed last month. The survey results show that many of our students have electronic devices that give them access to library databases from offsite. It was agreed that we would like a broad spectrum of students and perhaps when orientations outside of our division are scheduled, the librarian could distribute the survey.

It was agreed to evaluate library hours to determine any recommended changes to Spring 2013 hours. At our May meeting we will finalize which measures we will use for analysis. The measures can be both qualitative and quantitative.

The library score card: we built on the information developed at our previous all staff meeting and the feedback received on the dot exercise posted in the break room over the last month. As a starting point for the department we will begin with two score card items. The first measure based on the theme of "Actual Mutual Support" is already in place and working with the kudo's board.

The second measure will be based on "Arrive for Shifts On Time". The implementation plan for this measure needs to be developed. A team of 2 librarians and 2 LMT's will finalize the measure and bring it to our May All Staff meeting. Pat and Michele have volunteered for the librarians. The LMT's will need to discuss amongst themselves their 2 representatives. The 2 representatives should contact Pat/Michele by April 12th.

Meeting adjourned at 10:00am for classified to attend budget meeting.

Meeting notes by Barbara Weigel