

# MISSION COLLEGE

## Flex Day

AUGUST 26, 2011

CENTER SPACE

Schedule

**8:30-9:00-- Coffee and Light Breakfast in Center Space**

**9:00-9:15 — Introduction of New Mission Employees  
& College Leadership**

**9:15-9:30— Welcome from the Chancellor**

**9:30-10:00—State of the College**

**10:00– 11:00—Integrated Planning Framework**

Institutional Effectiveness

Student Learning Outcomes

Program Review

**10:00– 11:00—All Classified Meeting (SE2-104)**

State of the College Follow-up

2010/11 Accomplishments

Conversation on the Year Ahead

**11:00-12:00— Budget Forums**

Language Arts & Liberal Studies (Center Space)

Math, Science and Applied Science (SE2-104)

Business and Technology (E3-601)

Student Development (S3-401)

**12:00-12:30-- Lunch break\***

**12:30-2:00-- Workshops (see attached program)**

**2:00-3:00-- Division Meetings (see attached schedule)**

**3:00-4:15—Department Meetings**

**4:30+ College Potluck**

**\*Healthy snacks will be provided between sessions. Lunch will be on your own.  
The MC Cafeteria will be open.**



# MISSION COLLEGE

## 10:45 to 12:00—Workshops (Choose One)

### OVERVIEW OF LIBRARY DATABASES

Lead: Pat Hernas and Michele Speck  
Location: E2-501

### IMPROVING STUDENT SUCCESS

Lead: Aaron Malchow, Linda Retterath, Sue Zeisler  
Location: E3-401

### EMPLOYABILITY SKILLS FOR THE 21<sup>ST</sup> CENTURY

Lead: Theresa Tran  
Location: E3-501

### JUMPSTART TO ANGEL 7.4

Lead: Curtis Pembroke  
Location: E3-301

### APPLYING GARDNER'S THEORY OF MULTIPLE INTELLIGENCE AND 'GOLEMAN'S 'THEORY OF EMOTIONAL INTELLIGENCE' FOR STUDENT SUCCESS'

Lead: Ranjana Bhatnagar  
Location: S3-301

56 - that's how many databases the library offers your students. Which one had 11,616 searches during the fall term? Which one helps you remember how to multiply fractions so you can triple that family recipe? Come and learn!

What can we do to provide students with the skills they need to complete their goals, so they have meaningful lives and employment? We'll tell you about the Bay Area Learning Network, created to support professional learning. Bring questions you would like to investigate and ideas about what data you would like to gather before changing policy, curriculum, or teaching methods. Get practical tips on effective teaching and learning practices for all class levels and subjects.

Students need to have 21<sup>st</sup> century skills if they want to succeed in gaining employment in today's work world. This workshop will discuss those traits so that staff can help to develop these skills in students. This research was conducted during an IISME summer fellowship which the presenter participated in at Applied Materials.

We've upgraded to ANGEL 7.4! This workshop will introduce you to the new features of version 7.4

Reviewing Gardner's MI Theory and Goleman's EI Theory, the workshop will explore the practical application of the two theories. We will reflect on and discuss the possibility of creating an individualized curriculum that allows for differentiated learning. The focus of the workshop will be to discuss the importance of creating an optimal learning environment based of a brain-compatible interactive individualized curriculum.

# MISSION COLLEGE

## 12:45 to 2:00—Workshops (Choose One)

### UPDATE FROM ADMISSIONS & RECORDS AND FINANCIAL AID

Lead: Rita Grogan  
Location: S3-401

This workshop will provide an update on key items from Admissions & Records and Financial Aid.

### ASSISTING THE EMOTIONALLY DISTRESSED STUDENT

Lead: Rosalyn Chan, Bianka Guardino, Alicia Martinez, Chris Rolen, Dan Sanidad and Penny Johnson

This session will provide guidance to employees on how to assist and support “students of concern.” Procedures for handling student behavioral issues will be discussed. The revised “Assisting Emotionally Distressed Student” manual will be distributed to all participants.

### CREATING POSITIVE RELATIONSHIPS, HANDLING DIFFICULT

Lead: Jenny McMahon  
Location: E3-501

Working with a range of personalities and work styles can be challenging. If employees can identify and adapt to various styles, they will be better equipped to overcome conflicts when they arise. This workshop focuses on reducing friction and resolving conflict

### NEW TECHNOLOGY FOR TEACHING

Lead: Salaam Baker, Sarah Sullivan, Carmen Musat  
Location: E3-601

This session will highlight how faculty have used tablet PC into classroom instruction.

## **MISSION COLLEGE**

**2:00-3:00 Division Meetings**

**3:00-4:15 Department Meeting**

Division I (Language Arts)

Dean: Tim Karas | DC: Myo Myint

Location: E3-301

Division II (Math and Science)

Dean: Danny Nguyen | DC: Thais Winsome

Location: E3-401

Division III (Applied Sciences)

Dean :Danny Nguyen | DC: Janice Morgan

Location: E3-501

Division IV (Business and Technology)

Dean: Mina Jahan | DC: Curtis Pembroke

Location: E3-601

Division V (Liberal Studies)

Dean: Tim Karas | DC: Keith Johnson

Location: S3-301

Division VI (Student Development)

Dean Dan Sanidad | DC: Char Perlas

Location: S3-401

# MISSION COLLEGE

## College Development Week August 22-26, 2011

Pre-  
Workshops

Monday

### Monday: August 22, 2011

#### District Enrollment Management

Time: 8:30-10:00

location: TBA

#### Division Chair/Dean Retreat

Planning session for Division Chairs, and Deans

Time: 10:30-3:30

Location: TAV 130

Tuesday

### Tuesday: August 23, 2011

#### Curriculum Academy

Time: 900-2:30pm

Location: Refer to separate email or contact Cathy Cox for details

Wednesday

### Wednesday: August 24, 2011

#### Resource Allocation Model Presentation

Time: 1:00-3:00

Location: SE2-104

Thursday

### Thursday: August 25, 2011

#### Understanding General Investment Concepts for Retirement Savings

Kayi Li , CalPERS

Time: 9:00-10:00am

Location: TAV-130

#### New Employee Orientation

Time: 1:00-3:00

Location: Mission College Library