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To: [Clement Lam](#); [Daniel Peck](#); [Daniel Sanidad](#); [Danny Nguyen](#); [Dianne Dorian](#); [Donna Hale](#); [Jim Burrell](#); [Kathy Henderson](#); [Keith Johnson](#); [Mina Jahan](#); [Norma Ambriz-Galaviz](#); [Penny Johnson](#); [Peter Anning](#); [Rick Bennett](#); [Rod Pavao](#); [Sarah Randle](#); [Thuy Trang](#); [Tim Karas](#); [Wael Abdeljabbar](#)
Subject: Budget Information and Documents
Date: Monday, November 05, 2012 1:56:31 PM
Attachments: [Mission Statement.docx](#)
[Least_Somewhat_Most Harmful List.docx](#)
[Planning and Budget Principles for Decision Making and Action_052511.docx](#)
[Decision Making Process Model_Final.pdf](#)
[Budget_Reduction Discussion Questions final.docx](#)



From the Office of the President

Dear Constituent or Committee/Council Leadership:

Last May, 2012, the GAP approved a college decision making model that we will be using November and December of 2012 to assist GAP and the president in decisions regarding budget reductions slated for 13/14. For additional information please go to the reduction web link noted here.

http://www.missioncollege.edu/inside_mission/committees/cbac/reduction_2013-2014.html

The president is holding three *at large* forums, along with a special forum meeting with students, to ascertain college feedback on reduction criteria for the process. The president asks that college constituencies, councils and committees also take time at one or more meetings to schedule on the agenda reduction criteria (where do we put our emphasis on reductions) no matter what the final dollar target turns out to be. This can be division meetings, department meetings and council and committee meetings. The two senates are also included in the decision-making process model.

As president, I am including all the necessary documents for a full discussion. They are:

1. The College Mission Statement which demonstrates where our mission priorities are in serving our students.
2. The last reduction cycle criteria used: least harmful; somewhat harmful; most harmful.
3. The decision making process model: which states that the proposal (in this case budget reduction criteria) be part of the implementation and assessment college-wide.
4. Approved budget tenets.

Regardless of the Prop 30 outcome, Mission College will be asked to make reductions. In order to have college participation and reflection, I am asking that constituent groups, participatory governance committees, and councils use the attached reduction questions to give feedback to GAP regarding reduction criteria and

ideas.

Should your constituency group wish to make a formal presentation to GAP, please let us know and we will schedule that before our winter break. Otherwise, please forward your discussion minutes to Linda Angelotti by **December 7** so they can be included in the college budget reduction summary that will be documented through the GAP minutes in December.

This continues to be a topic we have wrestled with as college for the last four years. Please make sure your idea is noted either through constituent group discussion or through the forums.

Thank you,

Laurel

President

Mission College

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