



**PROGRAM PLAN FOR
 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES
 2012-13
 SUBMIT 1 COPY**

PART 1

1.1 College: Mission College
Address: 3000 Mission College Blvd., MS #10
 Santa Clara, CA 95054-1897

1.2 EOPS Minimum Program Standards/Activities and Waiver Requests

Colleges are required to employ a full-time EOPS Director. A waiver for less than a full-time EOPS director may be requested if the college meets the waiver criteria. Please check the appropriate box below to indicate the status of the EOPS Director. (The waiver criteria are further clarified in the *Instructions for Completing the Program Plan* on page 12.)

- Full-Time EOPS Director
- Part-time Director
 The college is requesting a waiver for a full-time director based on **one** of the criteria below:
- Served less than 500 EOPS students and received an EOPS allocation of less than \$500,000 in the prior fiscal year.
- Has a full-time Assistant Director/Coordinator assigned 100% to EOPS
- The district is in fiscal distress due to statewide budget cuts
- Full-time Director waiver was approved in 2008-09 and/or 2009-10 and/or 2010-11 and/or 2011-12

The following services are required to be provided by the EOPS program. If the service is provided by the college and meets the needs of the EOPS students and program, the college may request a waiver. Please check the appropriate boxes below to indicate the service is provided by the EOPS program or that the college is requesting a waiver. (The waiver criteria are further clarified in the *Instructions for Completing the Program Plan* on page 12.)

Provided by EOPS	Waiver requested; provided by college	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EOPS Recruitment/Outreach Services
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EOPS Orientation Services
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EOPS Priority Registration Services
<input type="checkbox"/>	<input checked="" type="checkbox"/> ¹	Testing/Assessment Services
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> NA*	Counseling and Advisement Services
<input type="checkbox"/>	<input checked="" type="checkbox"/> ²	EOPS Basic Skills Instructional Services
<input type="checkbox"/>	<input checked="" type="checkbox"/>	EOPS Tutoring Services
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EOPS Transfer Services
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EOPS Career Employment Services

* no waiver allowed

1.3 Other Activities and Services

- CARE Program
- EOPS Advisory Committee
- Other (please specify): Book Service, Workshops, Progress Monitoring.

1.4 EOPS Allocation for 2012-13: \$ 480,852

Proposed District Contribution for 2012-13: \$ 291,103

Proposed District Backfill funds for 2012-13 (if known):\$ 0

Proposed "flexible" categorical funds for 2012-13 (if known): \$ 0

Number of EOPS students planned to be served in 2012-13: 360

1.5 Signature of College EOPS Director

Print Name: Janet Long Phone #: (408) 855-5190

Title: Interim EOPS/CARE Director

Signature: _____ Date: _____

1.6 Signature of Administrator responsible for the supervision of the EOPS Director

Print Name: Penny Johnson

Title: Vice President of Student Services

Signature: _____ Date: _____

1.7 I certify, on behalf of the Board of Trustees, that funds requested herein will be expended in accordance with the provisions of Chapter 2.5 (commencing with Section 56200) of Division 7 of Part 6 of Title 5 of the *California Code of Regulations*.

Superintendent/President

Print Name: Laurel Jones

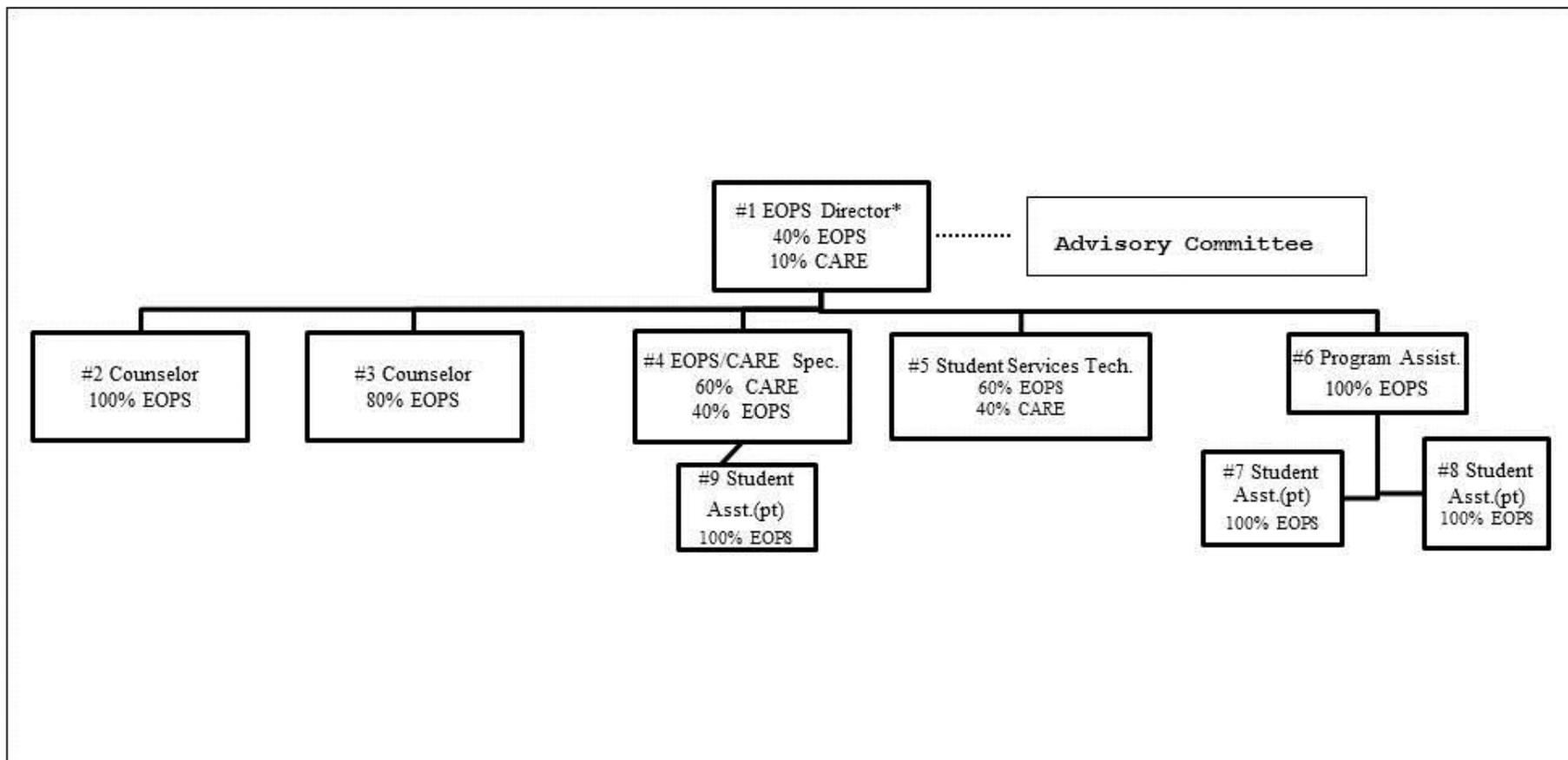
Title (if designee): _____

Signature: _____ Date: _____

College: Mission College

Fiscal Year: 2012-13

PART 2: 2.1 EOPS/CARE Program Organizational Chart (Include all positions listed in element 2.2 and include position #)



College: **Mission College**Fiscal Year: **2012-2013****PART 3 Year-End Report for Prior Year (2011-12)**

Please provide a brief narrative of your program accomplishments in 2011-12, including but not limited to the following information: number of students served, program objectives achieved; advisory committee involvement; outreach efforts; workshops and class offerings; student success; student awards/scholarship acknowledgments; any special program successes; and overall program evaluation.

Narrative of Program Accomplishments for 2011-12:

EOPS

Mission college served an unduplicated total of 359 students. 301 EOPS students persisted from the 2011-2012 to the 2012-2013 academic year. 305 students received book vouchers in the fall and 262 students received book vouchers in the spring. Students received \$250 in EOPS grant monies for each semester and a book voucher each semester in the amount of \$150. Students also received survival kits consisting of pens, pencils, paper and a notebook. Due to receipt of the \$8850 book augmentation, the program was able to assist students with a special book voucher for the first summer session. Five students earned an associate's degree and 12 students transferred to a four-year institution. The EOPS Program is proud to report that approximately 120 students were placed on the honors list.

Outreach activities consisted of EOPS participation in the annual Student Services & Health fair held in the "Center Quad" main building on campus. The theme of this event, "Achieving Balance" was most appropriate for the promotion of the EOPS Program. A table was set up and staffed by the EOPS/CARE Specialist along with an EOPS student. They used this opportunity to promote the EOPS program and invited students to apply for the program during our May-July 2012 recruitment period. Brochures and bookmarks with information about the EOPS Program were distributed. In spring, 2012, the acting EOPS Specialist made classroom presentations to promote and recruit for the program.

EOPS students continue to take advantage of priority registration. When needed, students were assisted with registration for their classes by EOPS staff.

The EOPS Advisory Board held its annual meeting in May. Following the meeting, many of our Board members attended the end of the year luncheon-reception celebration for students who completed their academic goal of earning a certificate, associate's degree and who were accepted to baccalaureate issuing institutions. The EOPS program provided graduation regalia for students who participated in graduation ceremonies which were much appreciated by the students.

CARE

The CARE Program served 41 students. Fourteen students from the 2010-2011 academic year returned to the program and 27 students were new. Five students did not return to the program, however, 19 are expected to continue into the 2012-2013 academic year. In April, CARE students from Mission College attended the CARE Student Leadership Conference hosted by San Jose State University and sponsored by the Region IV Ventral Coast EOPS Consortium. The conference theme, "Taking CARE of Yourself: was designed for CARE students. Its focus was to teach CARE students how to be positive role models for their families. Workshops included topics on financial literacy, nutrition and physical well-being; all necessary components for attaining personal growth and achieving academic goals. The conference was well attended by Mission College CARE students. Eleven CARE students were in attendance. Five CARE students received scholarships from the West Valley-Mission Community College District at the annual scholarship event in May, 2012. For the 2012-2013 academic year, the program director will work closely with the EOPS/CARE Specialist to begin implementation of workshops for CARE students. Workshops under consideration are on the topics of family nutrition and financial literacy.