

**MISSION COLLEGE
CURRICULUM REVIEW COMMITTEE
October 26, 2011
2:10 – 4:00**

Name	P	A	Name	P	A
Cathy Cox (chair)	X				
Wael Abdeljabbar (Business & Tech)		x	<u>Ex-Officio Members:</u>		
Scott Brunson (Applied Sciences)	x		Articulation Officer – Yolanda Coleman	x	
Betty Ensminger (Language Arts)	x		VP of Instruction – Norma Ambriz-Galaviz		x
Jeff Nelson (Applied Sciences)	x				
Zoya Kravets (Math & Science)	x				
Diane Lamkin (Math & Science)		x	GUESTS: Qiana Houston (member-in-training)		
Steve Lipman (Language Arts)		x			
Thanh Nguyen (Liberal Studies)	x				
Rebeca Sanchez (Student Services)	x				
Cindy Vinson (Business & Tech)	x				

1. The meeting was called to order at 2:15 p.m.
2. **Course and Program Approvals:**
 DE Addendum – MKTG 059A Public Relations Basics – Approved (M/S Vinson/Nelson)
 Course Revisions:
 MKTG 059A Public Relations Basics – Approved (M/S Nelson/Vinson)
 BIOSC 030 Tropical Ecology – Approved (M/S Sanchez/Brunson)
3. **New Program – First Read: Kinesiology AA-T**
 The TMC for Kinesiology was approved by the state over the summer, and this degree is finally ready to be considered by CRC. Yolanda has made some changes to reflect the state requirements that the program description show the GE pattern and specify exactly 60 units required for completion on transfer degrees. Program SLO's need to be developed that are measurable and that spell out the outcomes students can expect from the program; Jeff Nelson will work on that during the next week. Outcomes need to be included as part of the program catalog description, which is also sent to the state as part of the approval process. Necessary documentation to support the program will also be uploaded to CurricUNET – CRC is trying to get all new programs to do this as programs are developed, so that when the Senate and the Board approve programs they know that all the needed documents are ready to submit. The program will come back next week for a second read.
4. **Mission College Curriculum Handbook and CurricUNET Users' Guide**
 This was the final discussion and consideration of the handbook after several weeks of review. The committee praised Cathy for her work producing the handbook, but Cathy acknowledged the entire committee's work over the past two years in revising policies, developing and producing handouts for faculty, and making improvements in CurricUNET. Yolanda Coleman played a critical role in the development of the handbook by producing the overall outline that guided the development of the final product. The draft was approved by the committee unanimously and will be sent to the Academic Senate for final approval (M/S/U Sanchez/Nguyen). Brownies were consumed in celebration by all present!

The meeting adjourned at 3:15; notes taken by Cathy Cox