

MHW Meeting Agenda

Thursday, May 12, 2011

12:30 p.m. – 2:00 p.m.

Counseling Department Orientation Room

Meeting was called to order at 12:35 p.m. -- In attendance: Katy, Penny, Alicia, Helen, Bianca, Priscilla, Mary

- Announcements from Rosalyn re: "Licensed Counselor" ... (Priscilla)

Priscilla offered announcements, on Rosalyn's behalf, regarding "the MH Consent form in MCSHS has been changed...basically, the wording was removed about treatment and more emphasis on referral to outside resources".

Penny responded to Rosalyn's request to address if GAP had any comments about our "Committee Listing Form"...Penny shared that "it was approved" and that they "wanted our first paragraph to be more generic", as opposed to specific. She further pointed out that we are not a shared governance committee.

-Crisis Handbook update... (Bianca/Priscilla)

Bianca shared that the Handbook updates are with Carmen.

There was discussion regarding the how difficult it is to find the "Incident Report Form", and how to make it more available to faculty/staff. Bianca suggested that the Incident Report Form be housed on the Counseling Dept. website... Penny was in agreement with her suggestion. Also, Penny stated that she will continue to send it out, via all user email each semester.

-Final Discussion re: Counseling Referral Form ...(All)

The Counseling Referral Form will be kept in use, for those faculty/staff member who find it beneficial.

-Flex Day, Fall 2011-(Friday, 8/26/11)- Plan ...(All)

Penny will put us on the Flex Day Agenda, with the same focus as all other Flex Day presentations. The session will be made available to both faculty and staff members.

There was discussion about those individuals who may be shy, and uncomfortable about asking questions. Priscilla suggested the use of a "secret question box" being available for those individuals.

Katy inquired about Mandated Reporting. Penny stated that this may come from H.R.

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-BIT update / clarification of roles & responsibilities ...(Penny/Chris)

Penny informed us that there are “no upcoming cases to date”, and that Chris may have a pending case (TBA). There was a brief discussion regarding the Student Code of Conduct, as it relates to BIT.

-Any new information /updates ...(All)

Penny shared that on May 31, 2011, the Dean’s will be having a Retreat. They have requested a presentation on Classroom Management. Penny will present the Crisis Handbook. She extended an invitation to all who want to participate.

Helen shared information about a website called D.A.R.E., which focuses on reasonable accommodations for disabled student.

Priscilla passed around, and share information, from the California Mental Health and Wellness Association (formerly the Bay Area MHWA) recent conference. One of the main focuses of the conference: “Reporting On Suicide”, and Community College Counseling. The committee members expressed an interest in having the website information, and Priscilla agreed to email it to the team.

Mary shared with the team that there is a student on campus, who has been drawing negative attention to herself. The student’s name was not given, but most team members are aware of who the student is. She has made her way through majority of the Student Support Services Dept’s., and Child Development. Mary further shared that the student demonstrated inappropriate behavior, in the Child Development restroom, and she has written an Incident Report. Priscilla mentioned that the student appears to have boundary issues, when observed in counseling. Bianca further shared her encounter with the student, and Penny suggested that Bianca, and all of the Counselor’s, write up an Incident Report, as this may be a student for BIT. Priscilla expressed that she will bring Penny’s suggestion to the Counseling Dept. for discussion, to ensure that we are all on the same page.

-All minds clear ? ... Adjourned.

Yes. The meeting was adjourned at 1:35 p.m.