MISSION COLLEGE
SANTA CLARA

Committee Name Mental Health and Wellness Committee
Date: Thursday, 5/2/2013 Room Counseling Orientation room E1-301
Time: 12:30 – 2 pm
Facilitators/ Location/ or Chair: MHW - Rosalyn Chan, Bianka Guardino ; Counseling Orientation Room/BIT-Penny Johnson

Attendees:	
Rosalyn Chan, Bianka Guardino, Priscilla Jones, Penny Johnson, Kevin Borges, Katy Fitzgerald, Debra Williams,	
Dr. Jorge Wong, Yukiko Hatanaka	
Guests:	

Agenda Items:

Topic	Topic Lead	Time	Outcomes
BIT – students of concern	Penny	5	College labs and Library's computer use by public/students need new policies. Several incidents occurred, requiring Police. Committee will be asked to review P & P in Fall.
MHW meeting notes 04/18/13	Rosalyn	2	Correction: Priscilla, Ed and Debra "**were asked, not requested** to work on Crisis Guidebook/Scenario's revision." Otherwise, 04/18/13 notes ok to post on website.
New Business			Debra expressed need for direct therapist/psychologist service hours for Vets w/ psych disabilities. She will pursue grant resources; Penny/Debra will present to Laurel Jones.
Veterans - how can we better support them?	All	15	Mission has ~100 Veterans. Considering that FT Counselor position denied, Debra will pursue a possible "marriage" between DSPS/Counseling for dedicated Vet counselor. Our proposed mental health services cannot be duplicative, but could be extended services to what is available to them from the V.A. Grant $$$ are time-limited.
Old Business			Las Positas College received Cal-MHSA grant which supports a Counseling class for Vets (w/ their co-horts).
"Assisting Emotionally Distressed Student" guidebook & Student Disruption scenario's" - status	Priscilla/Ed	10	Priscilla, Ed and Debra will meet on May 10. (Again, thank you for working on this.) MC SHS will pay for printing of new brochures.
			Kognito/classroom management training dates should be better planned, ie. at the beginning of the semester, not at the end of semester (info forgotten during breaks).
Staff Development			MHW faculty members encouraged to pose "mandated training" question to ACE, since any required training is considered contractual.
Kognito/Classroom management training, 5/2, 1 – 2:30 pm	Bianka/Rosalyn	10	Penny will arrive around 2:10 pm, since she is conducting her SS Retreat. Debra was asked to join at the classroom management training on 5/2 and future trainings.
Suggestions for future?	Penny	10	Beginning Fall, 2013, Tech Center will be closed. However, Tech Center training room can still be used. Kognito/classroom management training is on the Fall Flex Day schedule.
Student Development			Rosalyn has informed Theresa Lawhead about not having a Fall 2013 Fair – agreed.
Suggestions for future?	Bianka	10	For Spring, 2013, Rosalyn announced that MC SHS will probably adopt a new electronic health record system. Steep learning curve to go paperless which will require full staff
			attention and time. SHS will have to step back from MHW Day event. Others were
			asked to assume leadership and/or take on bigger role(s), if they still want MHW Day.

Fall 2013 meeting dates: 9/19, 10/3, 10/17 (BIT-opt), 11/7, 11/21 (BIT-opt), 12/5 (last meeting)

Meeting Summary or Take Away:	
1.	When sending emails about individuals (eg. students of concern), be very careful not to include too many others on "cc." Best to hand-carry a referral or speak to the counselor about the case. If absolutely need to send an email for efficiency, stick to "initial" of name for identifier.
2.	DSPS is changing how students can receive accommodations: agreement to terms and waiver are expected OR no accommodations. This may help reinforce compliance to following rules and curb undesirable behaviors (disruptions). Debra asked to check what other colleges are doing w/ this.
3.	When DSPS students need accommodations, faculty does not need to know what the disability is. Students will hand-carry their accommodations list and have to show it to their teachers, if they want the accommodations (eg. extended testing time, less stressful testing environment, etc.)
4.	Committee would like Debra will be part of our "training road show" to employees – be it during Flex Day or during any part of the semester.
5.	With joint presentation of Counseling, Health Services, DSPS, and Administration – the faculty/employee gets a clear picture of how we work together.
6.	Debra will check w/ other colleges, when a student's psych med is changed, if this new info needs to be updated w/ DSPS each time.