

Mission College Academic Senate Fall 13 Motions

September 5th, 2013

- ❖ *MC President Search Committee*
Motion: to appoint Wael Abdeljabbar and Thuy Trang (M/S/U – Johnston/Perlas)

- ❖ *Curriculum Review Committee*
Motion: to appoint Pat Hudak for fall and Curtis Pembroke for spring (M/S/U – Sun/Piekarski)

- ❖ *AANAPISI Funding*
President Abdeljabbar appointed Cathy Cox while the Senate was not convened.

- ❖ Motion: to appoint Jim Van Tassel and Kelly Neary as alternates on DAS (M/S/U – Johnston/Perlas)

- ❖ Motion: that the Senate implements new full-time faculty mentoring beginning this fall, in conjunction with the Office Instruction, with the mentor being a current full-time faculty member who is not on the new faculty member's tenure team and is from another department. (M/S/U – Perlas/Piekarski)

September 12th, 2013

- ❖ *MC President Search Committee*
Rod Pavao
Carol Qazi
Motion: to appoint Rod Pavao and Carol Qazi to the MC President Search Committee (M/S/P – Johnston/Perlas; abstain – Glaser)

- ❖ Elect Senate Vice President
Motion: to appoint Senator Char Perlas as the MCAS Vice President (M/S/P – Van Tassel/Beggs)

September 19th, 2013

- ❖ Motion: that the Mission College Academic Senate supports the Chancellor in moving forward with the Teaching and Learn Conference in conjunction with the Senate's Faculty Professional Development Committee (M/S/U – VanTassel/Tran)

September 26th, 2013

- ❖ *Mental Health & Wellness Committee*
Jennifer Costanza
Maira Davis
Motion: to appoint Jennifer Costanza and Maira Davis to the Mental Health & Wellness Committee (M/S/U – Glaser/Tran)

- ❖ Motion: to create an SLO Accreditation Task Force, through the end of spring, consisting of 4-6 members from both student services and instructional departments in order to review the outcomes module in Curricunet. And also to determine that we're gathering the required materials needed for our accreditation visit in the spring. This includes courses and programs, and institutional as well. (M/S/U – Perlas/Sun)

October 3rd, 2013

James Schweppe	Chemistry	AlBaker (Ch)
		Neary, K
		Nguyen, D
Megan Stein	English	Zeisler, S
		Brennan, J (Chair)
		Ritz, C
Joanna Sobala	Economics	Karas, T (Ch)
		Kim, Michelle
		Henderson, K
Adriano Wise	Political Science	Wood, K
		Karas, T (Ch)
		McGee, Donnelle
Gaozongh Thao	International Student Counselor	Tran, Rebecca (Chair)
		Lawhead, T
		Glaser, L
		Sanidad, D
Carla Breidenbach	Spanish	Rivas, M (ch)
		Nguyen, T
		Del Frate, J
Teresa Thompson	Accounting	Christopher, B (Ch)
		Mostyn, G
		Jahan, M
Aram Shepherd	Puente	Juncker, M (Ch)
		Brown, C
		Myint, M
Nita George	Communications	Dewis, R (Ch)
		Lipman, S
		Coleman, Y
Jan Wang	HOD	Nguyen D (Chair)
		Lamkin
		Berkley
		Beck, Carol

- ❖ Motion: to approve the tenure committee list (M/S/U – Johnston/Beggs)
- ❖ SLO (Student Learning Outcome) Accreditation Task Force
Motion: to appoint Robert Reed and Kathryn Wood (M/S/U – VanTassel/Sun)
- ❖ GAP (Governance and Planning)
Motion: to appoint Carol Brockmeier to GAP (M/S/P – VanTassel/Perlas; abstain – Glaser)

- ❖ Motion: the Mission College Academic Senate authorizes the use of F/W grading notations with the last date of attendance contingent on the approval of and collaboration with the West Valley College Academic Senate. (M/S/P – Elliott/Johnston; nay – Reed, Neary, VanTassel, Brown, Glaser)
- ❖ Motion: to support the concept of a 2+2 model in the STEM area (M/S/U – Sun/Glaser)
- ❖ Motion: to approve the resolution below (M/S/U – Beggs/Johnston)
Academic Senate Involvement in Planning and Budget Process Development

Whereas, Title 5 CCR sec. 53200 defines the Academic Senate as “an organization whose primary function is to make recommendations with respect to academic and professional matters”, and

Whereas, one of the ten specific policy development areas included by Title 5 as “academic and professional matters” is “Processes for institutional planning and budget development”, and

Whereas, the WVMCCD Board of Trustees has adopted Board Policy 2510, Participation in Local Decision-Making, which states in part, “The Board or its designees will consult collegially by relying primarily on the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially by relying primarily on the Academic Senate”, and

Whereas, the Academic Senate is required to be involved in shaping the processes used to develop the plans and budgets which will be acted upon by the Board, not merely approving processes developed without their active participation, and

Whereas, the District’s recent shift to Basic Aid funding may result in additional property tax revenues being received by the District over time, and

Whereas, Vice-Chancellor Maduli has on multiple occasions publicly stated that he will bring to the Board of Trustees a plan for the allocation of any such additional revenue;

RESOLVED that the Mission College Academic Senate reminds the District administration of the legal and regulatory requirements for Academic Senate participation in the development of plans such as the one for allocation of additional revenue from property taxes, and

RESOLVED that the Mission College Academic Senate further reminds the District administration that presenting already-developed plans and processes for review at District Council alone does not constitute adequate participation in the development of those plans and processes, and

RESOLVED that the Mission College Academic Senate directs the Senate President to communicate this resolution to the District Council, and request that the Academic Senates of both colleges be fully included in the development of all plans and budgets to be presented to the Board prior to their approval including any modifications or changes to established processes, such as plans for the allocation of this new revenue, and

RESOLVED that the Mission College Academic Senate further directs the Senate President to communicate this resolution to the Board of Trustees, with a request that they reaffirm the necessity of full faculty involvement in shaping the processes used for institutional planning and budget development.

October 10th, 2013

❖ *SLO Accreditation Committee*

Motion: to appoint Theresa Lawhead to the SLO Accreditation Committee (M/S/U – Reed/Beggs)

❖ Resolution in Recognition of Peter Anning

Whereas Peter Anning has been the heart and soul of Mission College for over three decades, sharing his humor, wit, and joie d’vivre with the college community;

Whereas Peter has been Master of Ceremonies for graduations, retirements, recognition events, fundraisers, and staff development activities throughout the District;

Whereas Peter’s exuberant love of Halloween has resulted in numerous sightings on campus of such famous and flamboyant characters as Douglas Fir, Sister Mary Immaculata, Katharine Hepburn, Maxine, the Gorton’s Fisherman, and other trademarked entities, while delighting, inspiring (and occasionally frightening) students, faculty and staff;

Whereas Peter has contributed to the sense of community felt by faculty and staff at Mission in many different ways, such as sharing his love of travel, art, and culture;

Whereas Peter has never met a potluck or wine pairing that he did not enjoy;

Whereas although Peter knows where every skeleton is buried and knows the backstory to every scandal, he remains the soul of tact and discretion, sharing only those aspects which enhance the history and understanding of newcomers while protecting the reputation of the college;

Whereas Peter has provided a sense of continuity to the college through many changes of administration, personnel, and policies;

Whereas while doing all of the above, Peter has continuously presented Mission College to the community at large as a vibrant and supportive academic environment where students could reach their goals and achieve their dreams; and

Whereas students, faculty, and staff at Mission College will greatly miss Peter’s significant contributions to our community,

Resolved, that the Mission College Academic Senate, representing faculty members past and present, declares that there is no single person at Mission College whom we can collectively imagine could contribute more to our colleagues at City College of San Francisco in this difficult time, and

Resolved, that we wish Peter Anning happiness and great success in all his future endeavors, both personal and professional, and thank him for his thirty-three (and a fraction!) years as part of the Mission College family.

Motion: to endorse the resolution for Peter Anning (M/S/U – VanTassel/Beggs)

October 17th, 2013

No motions

October 31st, 2013

❖ *Curriculum Review Committee*

Motion: to appoint Tara Hardinge to the Curriculum Review Committee (M/S/U - Beggs/Sun)

❖ Part-Time Faculty Hiring Process

Motion: approve with the change that 5.a.ii be omitted (M/S/P - Neary/Beggs; opposed – VanTassel)

November 7th, 2013

No motions

November 14th, 2013

❖ Motion: to appoint Jeffrey Elliott and Christy Brown to the Distance Learning Committee representing their Divisions (M/S/U – O’Neill/Perlas)

❖ Motion: to approve the Actionable Improvement Plan (M/S/U – Perlas/Tran)

DRAFT Summary of Actionable Improvement Plans

Mission College Accreditation Self-Evaluation

11-6-13

Actionable Improvement Plan

The college will establish an integrated planning calendar that establishes and coordinated ongoing cycles for all planning activities, including program review, strategic planning, and other college plans, such as technology and sustainability. Possible standards: (1B3, 1B6)

Actionable Improvement Plan

The college will develop an integrated assessment report on progress towards both identified college goals and benchmarks identified in the State Student Success Scorecard. Possible standards: (1B3, 1B6)

Actionable Improvement Plan

In order to provide more effective assessment and evaluation of distance learning outcomes, as well as to ensure that distance learning maintains its academic integrity, the college will provide an enhanced infrastructure for distance education. This infrastructure will include training on best practices for delivery of distance education as well as expanded technical support for both students and instructors. Possible standards: (2A1b, 2A2c, 2A2i, 2B.1, 3A1b, 3c1b)

Actionable Improvement Plan

The college will develop a user-friendly process for validating the interaction within distance education courses to assure appropriate rigor. Possible standards: (3A1c, 2A6, 3 A5)

Actionable Improvement Plan

The college will improve the organization of its website to allow easier access to data and other information about the college by students, staff, and the public. Possible standards: (2A6.c)

Actionable Improvement Plan

The college needs to provide training for faculty and staff college-wide on FERPA regulations to ensure full compliance with federal regulations. This training will be coordinated and planned by the college Professional Development committee and will be completed by the end of Spring 2014. Possible standards: (2B3f) (4B3c)

Actionable Improvement Plans

The college will fully implement the Curricunet SLO module to track assessment of course, program and institutional level outcomes. The college will monitor the Curricunet SLO module at the end of each semester to track results and assure that all courses, certificates, programs and degrees are regularly assessing their learning outcomes. The college will provide opportunities for dialogue using the results of assessments to inform planning and decision making. Possible standards: (2A1.c, 2A2i, 2A.2f, 1B6)

Actionable Improvement Plan

The college will institutionalize a continuous cycle of outcomes assessment throughout the college by identifying ongoing funding to support an SLO coordinator and providing training and resources for faculty, classified staff and administrators, as well as for key campus committees, on best practices in SLO assessment. Possible standards: (2A2a, 2A2e, 2A2i, 3A.6.)

Actionable Improvement Plan

The college will identify and institute a permanent body to oversee the outcomes assessment process and make ongoing recommendations for improvement. Possible standards: (1.B.7, 2A2a, 2A2i, 2B4.1, 2C.2)

Actionable Improvement Plan

The college will develop an effective method of linking outcomes across all levels. Course outcomes will be linked to certificate, program and degree outcomes. Course, certificate, program and degree outcomes, as well as service area outcomes, will be linked to institutional outcomes to provide an integrated view of institutional effectiveness and inform institutional planning. Possible standards: (2A2f, 2A2i)

Actionable Improvement Plan

The college will monitor the FTEF allocation to ensure scheduling a sufficient number of courses needed to meet its FTES goals as determined by the resource allocation model. Possible standards: (4B3c, 3D1a)

- ❖ Motion: to approve move of ASC to Language Arts and Child Development Center under Business and Technology (M/S/U - Jeffrey/Theresa)

November 21, 2013

- ❖ ADC moved and seconded to preliminarily accept the AS Degree in Baking & Pastry; Certificates in Baking & Pastry, Food Service & Hospitality Supervisor, and Skilled Food Service Worker II: Senate voted all in favor (ADC M/S – Senate all in favor)
- ❖ ADC moved and seconded to release the Business and Real Estate Departments from the ADC: Senate voted all in favor (ADC M/S – Senate all in favor)