MISSION COLLEGE ACADEMIC SENATE AGENDA
Approved Meeting Minutes
To: Mission College
Date: February 20, 2014
Time: 2:15 PM – 4:15 P.M.
Place: CC 219-220

I. Call to Order & Roll Call

The meeting was called to order at 2:18

Senators	A	P	Senators	A	P
AS President- W Abdeljabbar		X	Lang Arts- L Glaser	X	
Applied Science- C Beggs		X	Lang Arts- J O'Neill		X
Applied Science- C Brockmeier		X	Liberal Studies- M Johnston		X
Associate Fac- J Elliott	X		Liberal Studies- Vacant	X	
Associate Fac- S Rettus		X	Liberal Studies- Vacant	X	
ASG Rep- D Medina	X		Math & Science - K Neary		X
ASG Rep- V Le	X		Math & Science - A Piekarski		X
Bus & Tech- H Sun		X	Math & Science – L Retterath		X
Bus & Tech- J Van Tassel		X	Student Services – T Lawhead	X	
Lang Arts- C Cox		X	Student Services – T Tran		X

Additional Attendees	A	P
Senior Administrative Assistant to the AS, Jennifer French		
Guests: L Martin, T Karas, R Tran, J Berkley, A Cowels, J Morgan, T Trang, S Brunson, K Henderson, Mohamed, C Lam, D Nguyen		

II. Order of the Agenda (I/A)

Motion: to approve the order of the agenda (M/S/U – Cox/Retterath)

III. Approval of MCAS Meeting Minutes (I/A)

The meeting minutes from February 06 and 13, 2014 will be reagendized.

IV. Oral Communication from the Public (5 minutes/person)

This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda. No action will be taken.

Cathy Cox addressed the Senate regarding some emails she's received from faculty regarding the accreditation team looking at distance education classes. The team will be viewing distance learning course shells as part of their research. This was something that the College was told they needed to do, and for accreditation the College is required to comply with all state and federal regulations, which this does cover. President Abdeljabbar shared the concern over Academic Freedom with GAP and District Council.

V. Information & Announcements (College & District) (10 min)

The Counseling Department will host a Grad Day event to assist students with the applications for degrees and certificates. Please share this information with your students.
WHEN: Tuesday, March 4, 2014
TIME: 9:00am – 1:00pm
WHERE: Sign up at the Counseling Center (E1-301)

The conversation between constituent groups and the Board of Trustees is taking place on Tuesday, March 4, 2014, at 4 p.m. (snacks at 3:30!) in Rooms 219-220 at Mission College. Please RSVP via the link in the email sent to all users. Topics of conversation will include:

- The Affordable Care Act and Its Implications to the District
- Basic Aid and the Continuing Obligations Faced by the District
- Enterprise Resource Planning (ERP)
- Facilities and Construction
- Enrollment Trends
- Decision-Making at the Colleges and the District

Vice President of Instruction, Leandra Martin, spoke on the accrediting team accessing online classes. She noted that the College was instructed to give them access to a number of documentations and that this is what they do for each college undergoing accreditation. In addition to access to online courses, they were given the link to all committee meetings on campus via the College website, audit reports to the District, and Foundation reports. They asked for access to the distance education courses in regards to Federal funding as certain guidelines must be met for instructor initiated contact. They are not evaluating individual instructors. The accreditation team is looking for general policies and practices at the Colleges to make sure that they are consistent with the rules and consistent with what was put into the self-study. It is not viewed as an Academic Freedom issue as they are not looking at what faculty are actually teaching, but making sure that there is instructor initiated contact and meeting the general guidelines of credit hours, etc. VPI Martin is happy to answer any further questions on this topic.

VI. New Business

A. Faculty Hiring Prioritization with Division Chairs (Senate/Division Chairs) (1 hour 40 minutes)

The Division Chairs met with the Senate to work on the full-time faculty hiring prioritization. Each Department Chair was given five minutes to speak as to why they want a full-time faculty hire for their department. After each department presented their case, the Senators sat with their Division Chairs and worked on the rankings together. The Associate faculty Senator did her own ranking. The final rankings were tabulated at the meeting by Sarah Randle, Acting Director of Research, Planning, and Institutional Effectiveness.

SCORING	BUS #1	BUS #2	COUNS SSA	COUNS VET	GDES	HOD #1	HOD #2	HM	MATH
Joint Senate and Division Ranking	1	9	2	8	7	3	6	4	5

VII. Future Agenda Items

A. Discuss Need for and Impact of English Writing Assessment for Placement (Cox)
B. Consider Approval of Revised Program Revitalization and Discontinuance Policy (Senate/ADC) (spring 14)

VIII. Adjournment

Motion to adjourn at 3:55pm (M/S – VanTassel/Retterath)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Mission College Academic Senate record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed present and to have voted in the majority.