



# Mission College Academic Senate President's Report 9/27/07

Title 5 Section 53200 (b):  
Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Section 53200 (c):  
"Academic and professional matter" means the following policy development and implementation matters:

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements.
3. Grading Policies
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. District and college governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

Just a reminder – the deadline for submitting HBA certification forms is tomorrow, 9/28.

I am working with the Office of Instruction on the timeline and process for prioritizing faculty hiring requests for next year. We're not trying to change the process, but with the staff turnover in that office we're trying to ensure that things move smoothly and follow the established procedures. More information will be out soon.

Next week, our Academic Senate will be having a presentation by the members of the Kuwait Feasibility Study Task Force, along with Chancellor Arterberry. The Kuwait initiative has been a topic of Senate interest for over two years now, so this should be an interesting item.

Trustee Chris Stampolis has requested a joint meeting of the two Academic Senates, the two Classified Senates, and the Board to discuss issues of common interest. This meeting has not yet been scheduled, but the senate presidents are meeting with Trustee Stampolis next week to discuss possible topics and times for this meeting. The joint meeting will be public, with a published agenda, as required by the Brown Act. I'll keep the Senate updated on this as I have more news.

Area B of the state Academic Senate will be having a meeting on Friday, October 19, at Foothill College. Part of the agenda for this meeting is the review and endorsement of resolutions to be voted on by the membership at the Fall Plenary Session in November. If any faculty member in your division has an issue they wish to have brought forward as a resolution to the State Academic Senate, please call me as soon as possible to discuss it. While resolutions can still be brought forward at the Plenary Session, they carry more weight if they are passed by a local senate first and then by the Area meeting. Any resolution you wish to have carried forward in this manner must be submitted to the Senate office by noon on Monday, October 8 to allow time for discussion and voting.

## SHARED GOVERNANCE AND OTHER MEETINGS

**As usual, these are only my notes from the meetings. For full official details, please consult the minutes of the meetings.**

## **BOARD OF TRUSTEES, 9/20**

Chris Stampolis agendized a discussion of "service areas" as they relate to mailings sent out to attract students. Service areas tend to correlate to certain zip codes; they seem to be primarily relevant to recruiting of athletes for college sports. There are restrictions on the type of advertising we can do based on location and Ruth Carlson is working with her counterpart at Foothill/DeAnza to clarify where mailings are sent from each district.

**LAND CORPORATION, 9/20**

- The Land Corporation will be holding a special meeting on Saturday, November 3, at Mission College. This meeting will be open to the public, and an agenda will be sent out to the District community beforehand – but people with an interest in the Land Corporation may want to reserve that date on their calendars now.

**DIVISION CHAIRS COUNCIL, 9/24**

- Thuy Foote distributed sample copies of the new Faculty Handbook for the DC's to review.
- Lengthy discussion on the LVN-to-RN program and budget considerations relating to it. I emphasized the importance of taking this program through the correct process for formal approval, and Ann Cowells will be bringing it to the Senate in a week or two.

**GAP, 9/26**

- The only topic discussed at this week's GAP meeting was Standard 2 of the self-study. GAP members broke into small groups and reviewed sections 2A, 2B, and 2C, and made suggestions for improvement.