Associated Student Government of Mission College
Student Senate Approved Meeting Minutes

Wednesday, November 13, 2013
Campus Center Room 215
2:30 PM

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1. **Call to Order: The meeting called to order by Logan Fraser at 2:38pm.**
2. **Roll Call**

Name, *Position*	**P**	**A**	**Name, *Position***	**P**	**A**
Luan Tran, *President*		x	Adrianna Allen, *Senator*	x	
Mercedes Herr, *Vice President*	x		Vu Le, *Senator*	x	
Nelson Pham, *Student Trustee*		x	David Medina, *Senator*		x
Dale Petersen, *Dir. of Finance*	x				
Natalie Nguyen, *Dir. of Activities*	x				
Thomas Davis, *Dir. of Recruitment*		x			
Verenice Rojas, *Dir. of Marketing*	x				

3. **Approvals**

3.1 Agenda – Review of the November 13, 2013 agenda
Move item 7.3 before item 6.1
Assigned the following times for each item:
5 minutes – item 6.1 and 7.1, 10 minutes – item 7.2 and 7.3

3.2 Minutes – Approval of November 6, 2013 minutes
Motion to approve November 6, 2013 minutes (Allen/Nguyen) passed 5-0-0.

4. **Oral Communication from the Public**

5. **Presentations –** There were no presentations

6. **Old Business**

6.1 **<u>ICC Appreciation Dinner</u>** **(A)**

Requesting funds up to $1500 from the appropriate account to host an ICC appreciation dinner on Nov. 15 from 4pm-7pm in the Hospitality Management building

Submitted by Vice-President Mercedes Herr

Motion to approve funds up to $1500 from the appropriate account to host an ICC appreciation dinner on Nov. 15 from 4pm-7pm in the Hospitality Management building (Herr/Rojas) passed 6-0-0.

7. **New Business**

7.1 **<u>ASG Instagram Prizes</u>** **(A)**

Requesting funds up to $150 for cafeteria vouchers. For every ASG event there will be 2-3 Instagram winners receiving a $7 cafeteria voucher.

Submitted by Director of Marketing Verenice Rojas

Motion to approve funds up to $150 for cafeteria vouchers to give out to Instagram winners (Rojas/Herr) passed 6-0-0.

7.2 **<u>Installation of new salad and cookie bar in cafeteria</u>** **(I)**

Discussion of new WVM Café Salad Bar installation and Jin (cookie vendor) for the cafeteria. Additional information will be provided

Submitted by Rachael Goldberg/Rick Bennett

Motion to discuss installation of new salad and cookie bar in cafeteria (Allen/Herr).

7.3 **ASG Endowment** **(I)**

Requesting up to $50,000 from the interest of the ASG endowment for furnishing and carpeting of the Campus Center. Additional information will be provided at the meeting.

Submitted by Rachael Goldberg

Motion to discuss ASG endowment for furnishing and carpeting of the Campus Center (Nguyen/Rojas).

8. Reports

8.1 President – Absent

8.2 Vice President – Mercedes thanked everyone for coming to the meeting and Logan for chairing the meeting. She reminded everyone that the ICC Appreciation Dinner is tomorrow and hopes that everyone will attend.

8.3 Student Trustee – Absent

8.4 Director of Finance – Dale reported that his committee meeting was cancelled and is working with Rachael and Liz to set another date. The CBAC meeting was cancelled due to the absence of one facilitator. Please see attachment for pending expenses.

8.5 Director of Recruitment – Absent

8.6 Director of Activities – Natalie had her Activities Committee meeting yesterday and it was very lonely. She went over her Domestic Violence and Harvest Pumpkin Pie Event. She is currently planning Welcome Week.

8.7 Director of Marketing- Verenice had her last Marketing Committee meeting today. She is working on the November Newsletter and it will be published before Thanksgiving. Follow @MissionASG on Instagram and Facebook.

8.8 Senator- Adrianna thanked Logan for chairing and announced Clean Up Day is this Saturday. Vu reported the Evaluation Team will be coming next spring to check our standards as well as discuss improvement and feedbacks.

8.9 Advisor- Rachael had a meeting with Penny Johnson discussing about the Eco Pass and trying to pursue it again.

8.10 Committees Report

ASG Committee Reports:

Activities Committee – Harvest Pumpkin Pie Event on November 20th in the Cafeteria.

ASG ICC (Inter Club Council) – ICC Appreciation Dinner is tomorrow, Thursday November 14th in the Hospitality Management building.

Recruitment Committee –

Finance Committee – Please see attachment for pending expenses.

Marketing Committee – Last committee meeting was November 13, 2013. November Newsletter will be released before Thanksgiving.

College Wide Committee Reports:

Academic Directions –
Academic Senate – Evaluation Team will be coming next Spring.
College Budget Advisory Committee –
Commencement Committee –
District Portal Implementation Committee –
Facilities/Safety Committee – Clean-Up Day on November 16th.
Governance & Planning Council (GAP) –
Grants Committee –
Institutional Effectiveness Committee –
Student Services Council –
Establishments /Appointments/Dismissal –

9. **Announcements: There were no announcements**

10. **Adjournment: The meeting was adjourned at 3:20pm.**

Pending Expenses

September 2013

LINE ITEM	Meeting Date	Item Description	Budgeted Amount	Actual Amount	Column1
1	28-Aug-13				
2	4-Sep-13	Club Day	$ 1,500		$ 865
3	11-Sep-13	Student ID Cards	$ 4,500	$ 3,973	
4		Preforming Arts	$ 2,600	$ 2,600	
5		CCCSAA Attendance	$ 4,000	$ 2,860	
6		Library Reserve Textbook	$ 5,000	$ 5,000	
7		Constitution Day	$ 600		
8		Nitrile Powder-Free Gloves	$ 150		
9	18-Sep-13	MC Symphony	$ 2,500		
10	25-Sep-13	CCCSAA Transportation	$ 1,152		
11		CCCSAA T-Shirt exchange	$ 150		
12		Gaff Tape: Posters	$ 550		
13		GA Transportation	$ 1,024		
14		ASG Desktop Computers	$ 1,995		
15		Taco Tuesday	$ 700		
16	**Total**		**$ 26,421**	**$ 14,433**	

October 2013

Line Item	Meeting Date	Item Description	Budgeted Amount	Actual Amount
1	2-Oct-13	ASG Badges and Shirts	$ 900	$ 105
2				$ 422
3	9-Oct-13	Student Senate GA	$ 4,000	
4	16-Oct	Poster Paper	$ 2,871	
5		Saint Squad Haunted Rms	$ 150	$ 148
6		T-Shirts Breast Cancer	$ 300	$ 300
7		Vinyl Posters for ICC & ASG	$ 740	
8		Computers for ASG Lounge	$ 1,999	
9	23-Oct-13	ASG Winter Retreat January 2014	$ 2,500	
10		November Activities	$ 1,200	
11			$ 200	
12		Food & Water Campus Clean Up Day	$ 300	
13		Breast Cancer Awareness Shirts for Athletes	$ 1,600	
14	30-Oct-13	Pre-Kwanzaa Celebration	$ 1,850	
15		ICC Supplies	$ 1,000	
Total			**$ 19,610**	**$ 974**

November 2013

Line Item	Meeting Date	Item Description	Budgeted Amount	Actual Amount
1	6-Nov-13	Speech Tourment	$ 350.00	
2	13-Nov-13			
3	20-Nov			
Total			**$350.00**	**0**